

GUIDELINES FOR FORM FILLING FOR ADMISSION 2020-21

Note: - 1. Please provide recent passport size colour photo. Please do not upload selfies 2. Please provide clear picture of signature (put your signature on a white paper and scan it to upload) 3. * Marks Fields are mandatory to be filled 4. Please Keep also the necessary documents such as 10th Admit Card, 10th Marksheet, Caste Certificate, etc, ready for uploading in JPG/Pdf format 5. Once the form is confirmed no changes can be done	
Step 1	Click on Register Now Enter your Email id, contact number, create your own Username and Password and then Click on Submit. You will get a SMS regarding successful registration LOG IN again with Username and Password.
Step 2	Read the instructions carefully and then click on Continue to proceed.
Step 3	After Clicking on Continue and it will show up menu option for form filling
Step 4	Enter your proper and correct personal data, and Click on 'Save Next'
Step 5	Fill the address details and click on save and next.
Step 6	Enter your Last Qualifying Exam Details (X). (Please enter the details carefully).and click on save and next. . Enter mark obtained of your best five Subject of your class X marksheet
Step 7	Upload all the required documents and click on save and next.
Step 8	Select the subject in which you want to take admission .(only 5 subject)
Step 9	Upload Photo and Signature and click on save and next.
Step 10	Click on Pay Now button to do the registration amount payment.
Step 11	After Payment is Successful you will get Registration confirmation.
Step 12	Click on PREVIEW button to check all the details entered by you in the form are correct. If any correction is there then please do the necessary changes and Click on Confirm Application
Step 13	After Complete Process is done, Click on Print Application to take copy of the form filled also click on the Print Receipt to take the copy of Payment receipt

*******ONCE THE FORM IS CONFIRM NO CHANGES WILL BE DONE*******

IMPORTANT NOTE: -

In Queries regarding payment issue, where payment is deducted but still shows "PAY NOW" option again,

1. Refresh the page by pressing (CTRL + F5) Or wait for Next 24 hrs (Do not make multiple transactions)
- For Queries regarding admission process– (strictly between 10 am to 5.00 pm)
Mr. Triveni Kumar Mahato - Mobile No_9009638914
Mr. Raj Kumar Saw - Mobile No9430142800
 - For any technical support contact via email: principalpkrmc@gmail.com_
Content of the email should be:
 1. Registration number, username and password of the User.
 2. Applying for which course, Query the user is facing. Contact Number.