



PKRMC COLLEGE DHANBAD <pkrmciqac@gmail.com>

AQAR of JHCOGN - 15699, EC(SC)/04/A&A/86 Dated:- December 10,2014 of P.K. Roy Memorial College, Dhanbad.

CAPU AQAR <capuaqar@gmail.com>
To: PKRMC COLLEGE DHANBAD <pkrmciqac@gmail.com>

Wed, Jun 28, 2017 at 11:22 AM

NAAC/AQAR ACK/ JUNE/ 2017/

P.K. Roy Memorial College, Dhanbad

Saraidhela

Dhanbad

Jharkhand

Subject: Acknowledgement of AQAR

We are acknowledging the receipt of Online Submission of **Annual Quality Assurance Report** (AQAR) for the year : 2015-16.

For any queries related to AQAR, you may kindly contact capuaqar@gmail.com or 080-23005165 (Aqar direct help line).

Wishing you success in your quality enhancement process.

THANKS WITH REGARDS
CAPU-AQAR
(CENTRAL APPLICATION PROCESSING UNIT)
080-23005165

[Quoted text hidden]

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

I. Details of the Institution

1.1 Name of the Institution

P.K. ROY MEMORIAL COLLEGE, DHANBAD

1.2 Address Line 1

SARAIHELIA, POST :- ISM CAMPUS,
DIST:- DHANBAD; PIN NO. :- 826004

Address Line 2

-DO-

City/Town

DHANBAD

State

JHARKHAND

Pin Code

826004

Institution e-mail address

principal@pkrmc.ac.in

Contact Nos.

9431377012

Name of the Head of the Institution:

DR. S.K.L. DAS

Tel. No. with STD Code:

0326 - 2207639

Mobile:

9431377012

Name of the IQAC Co-ordinator:

DR. S.K. SINHA

Mobile:

9431511498

IQAC e-mail address:

pkrmciqac@gmail.com

1.3 **NAAC Track ID** (For ex. *MHCOGN 18879*)

JHCOGN - 15699

1.4 **NAAC Executive Committee No. & Date:**

(For Example *EC/32/A&A/143* dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

EC(SC)/04/A&A/86 Dated:- December 10,2014

1.5 **Website address:**

www.pkrmc.ac.in

Web-link of the AQAR:

www.pkrmc.ac.in/AQAR2015-16.doc

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 **Accreditation Details**

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	2.58	2014	5 years
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 **Date of Establishment of IQAC :**

DD/MM/YYYY

02/11/2012

1.8 **AQAR for the year (for example 2010-11)**

2015 -16

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2014-15 submitted on Dec. 2015 (DD/MM/YYYY)
 ii. AQAR _____ (DD/MM/YYYY)
 iii. AQAR _____ (DD/MM/YYYY)
 iv. AQAR _____ (DD/MM/YYYY)

1.10 Institutional Status

University State Central Deemed Private
 Affiliated College Yes No
 Constituent College Yes No
 Autonomous college of UGC Yes No
 Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women
 Urban Rural Tribal
 Financial Status Grant-in-aid UGC 2(f) UGC 12B
 Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)
 TEI (Edu) Engineering Health Science Management

Others (Specify)

.VOCATIONAL COURSES (ENV.SC. & BIO-TECH), BCA & BBA (on process)

1.12 Name of the Affiliating University (for the Colleges)

VINOBA BHAVE UNIVERSITY, HAZARIBAG

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

No

University with Potential for Excellence

No

UGC-CPE

No

DST Star Scheme

No

UGC-CE

No

UGC-Special Assistance Programme

Yes

DST-FIST

No

UGC-Innovative PG programmes

Yes

Any other (Specify)

UGC-COP Programmes

No

2. IQAC Composition and Activities

2.1 No. of Teachers

07

2.2 No. of Administrative/Technical staff

01

2.3 No. of students

02

2.4 No. of Management representatives

01

2.5 No. of Alumni

03

2.6 No. of any other stakeholder and
community representatives

02

2.7 No. of Employers/ Industrialists

01

2.8 No. of other External Experts

02

2.9 Total No. of members

19

2.10 No. of IQAC meetings held 10

2.11 No. of meetings with various stakeholders:

No.	<input type="text" value="3"/>	Faculty	<input type="text" value="10"/>
Non-Teaching Staff	<input type="text" value="4"/>	Alumni	<input type="text" value="5"/>
Students		Others	<input type="text" value="2"/>

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

1. Motivational staffs & students to cleanliness Campus.
2. Motivational Seminar conducted for the staff before the start of the Academic year.
3. Motivating the Faculty members to apply for Minor & Major research projects.
4. Motivating the Faculty members & Staffs to participate in Seminars, Workshops, Publish papers, Journal and apply for Minor & Major research projects.
5. Motivating students to participate in Seminars, Workshops, Various Cultural activities, Games & Sports.
6. Strengthening the laboratories
7. Strengthening the Library
8. Motivating students to take part of Social awareness programs.
9. Promoting Cultural activities.
10. Conducting regular internal audit.
11. Promoting religious harmony through Inter- Faith Forum.

2.15 **Plan of Action by IQAC/Outcome**

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1. Monthly seminar in all Departments. 2. All UG & PG Departments to get IT equipments like Computer, Printer, Scanner, LCD projector and along with Wi-Fi connectivity. 3. Lesson & Lecture plan and progress report.	1. Successfully carried out in most Departments. 2. Most of the Departments are equipped with the IT equipments and NMEICT net work connectivity. 3. Lesson & Lecture plan and progress report was maintained and supervised by the principal.

* Attach the Academic Calendar of the year as Annexure.

2.16 **Whether the AQAR was placed in statutory body**

Yes No

Management Syndicate Any other body

Provide the details of the action taken

Management approved the Plan of Action for the next year and committed possible resources and support for its implementation.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	13	Nil	Nil	Nil
UG	16	Nil	2	Nil
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	29	Nil	2	Nil
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	16
Trimester	Nil
Annual	Nil

1.3 Feedback from stakeholders* (On all aspects)

Alumni Parents Employers Students

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Departmental Boards of Studies were conducted by all the 16 UG and 13 PG Departments with the University Nominees as subject experts and some experts from the industry were also invited. As a University, the syllabus is revised and updated every three or four year, as per the need of the industry.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	41	28	13	Nil	01

2.2 No. of permanent faculty with Ph.D.

31

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
28	05	13						41	05

2.4 No. of Guest and Visiting faculty and Temporary faculty

08

00

08

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended			
Presented papers		10	07
Resource Persons		05	06

2.6 Innovative processes adopted by the institution in Teaching and Learning:

The College adopted various alternate approaches for teaching and learning, which have paved the way for innovative practices. The College has various teaching learning methods apart from regular lecture method like interactive sessions, presentations, Guest lecture series etc. The students are also required to attend seminars organized regularly by the College. The students undergo On-the-Job training, summer projects. The institute promote experiential leaning by method of course based presentation and seminar on current issues and development in global context. Along with this the College provides the students with a platform to enhance their skills and knowledge by conducting national level events like Business Plan contest, Summer Training report contest, etc. distributed over the year. Institute on its part does its best to facilitate innovative practices by procuring the necessary equipment and technology. In order to make learning more interactive, the faculty undertakes the use of new methods of teaching-learning especially through ICT resources. The facilities available are the following:

- Wi-Fi internet facility across the campus.
- Laptops and Computers in each department connected by Wi-Fi.
- Almost all classrooms equipped with ceiling-mounted LCD projectors
- Laptops projectors are also available
- Audio /Video recording facilities
- Computer laboratories

2.7 Total No. of actual teaching days during this academic year

251

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

The introduction of Internal Assesment Examination.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

8

2.10 Average percentage of attendance of students

75%

2.11 Course/Programme wise
distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
UG						
English	97		64	27	4	
Hindi	47		27	9	5	
Bangla	Nil		Nil	Nil	Nil	
Urdu	5		2	2	1	
History	209		118	45	10	
Political Science	85		45	27	3	
Economics	95		72	12	2	
Philosophy	1		Nil	1	Nil	
Psychology	8		4	2	Nil	
Sociology	23		Nil	18	3	
General	77	Nil	Nil	43	14	
Physics	95		74	9	2	
Chemistry	76		42	20	3	
Math	115		90	17	6	
Botany	3		2	1	Nil	
Zoology	22		18	4	Nil	
Geology	10		7	3	Nil	
General	10	Nil	Nil	2	Nil	
Commerce	653		542	70	15	
General	64	Nil	Nil	49	12	
Self Finance						
Bio-Tech	14		14	Nil	Nil	
Env.Sc.	9		9	Nil	Nil	
PG						
English	51		34	17		
Hindi	88		70	14		
Bangla	12		10	2		
History	121		93	20		
Political Science	73		70	3		
Economics	56		52	4		
Psychology	49		33	8		
Physics	40		33	Nil		
Chemistry	30		23	3		
Math	77		57	9		
Botany	31		27	2		
Zoology	38		31	1		
Commerce	102		90	1		

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

IQAC contributes by arranging orientation programmes on teaching learning process as well as Office Staffs' for better Office work. It also conducts guest lectures on different subjects through Guest teachers from different institutes. It monitors the teaching and learning process by conducting Internal Assessment by adopting different process. Evaluation of teaching process is done on the basis of feedback from the students and other stake holders.

The Academic calendar and the time table of different programme are scrutinized in regular Interval. Progress report of the students is being examined through internal tests. It also monitors the other works which improve the overall development of this premier institute.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	05
UGC – Faculty Improvement Programme	04
HRD programmes	Nil
Orientation programmes	06
Faculty exchange programme	02
Staff training conducted by the university	03
Staff training conducted by other institutions	03
Summer / Winter schools, Workshops, etc.	02
Others	02

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	19	51	Nil	10
Technical Staff	Nil	Nil	Nil	03

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Motivated faculty members to carry out research work.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	05	03	03	05
Outlay in Rs. Lakhs	5,97,760.00	879500.00	879500.00	5,97,760.00

3.4 Details on research publications

	International	National	Others
Peer Review Journals	04	10	08
Non-Peer Review Journals		05	
e-Journals		03	
Conference proceedings		10	15

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects	2 years	UGC	879500.00	879500.00
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects <i>(other than compulsory by the University)</i>	-	-	-	-
Any other(Specify)	-	-	-	-
Total			879500.00	879500.00

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	Nil	Nil	Nil	Nil	Nil
Sponsoring agencies	Nil	Nil	Nil	Nil	Nil

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
Nil	Nil	Nil	Nil	Nil	Nil	Nil

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

12

31

3.19 No. of Ph.D. awarded by faculty from the Institution

32

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF 01 SRF Project Fellows Any other 01

3.21 No. of students Participated in NSS events:

University level 35 State level 12
National level 02 International level Nil

3.22 No. of students participated in NCC events:

University level N/A State level N/A
National level 11 International level Nil

3.23 No. of Awards won in NSS:

University level 25 State level 06
National level 02 International level Nil

3.24 No. of Awards won in NCC:

University level N/A State level N/A
National level 11 International level Nil

3.25 No. of Extension activities organized

University forum	<input type="checkbox"/>	College forum	<input checked="" type="checkbox"/>	
NCC	<input checked="" type="checkbox"/>	NSS	<input checked="" type="checkbox"/>	Any other <input type="checkbox"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Awareness among the electoral.
- Cleanliness drive in the locality.
- Digitalization - Cash less system
Introduction of cash less system in the campus area among the students.
- Sports & Cultural activities.
- Campus for recruitment of students in job by different agencies.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	7.35 Acres			
Class rooms	16	9		16
Laboratories	06			06
Seminar Halls	01	Nil		01
No. of important equipments purchased (\geq 1-0 lakh) during the current year.		38.5 Lac		38.5 Lac
Value of the equipment purchased during the year (Rs. in Lakhs)		23 Lac for library		23 Lac
Others		7.8 Lac		7.8 Lac

4.2 Computerization of administration and library

In 2014 the Library was computerized with “Library Software” and all the Books, Journal, Mazaine were entered into the software and along with bar-coded. The digital library e-resources have been increased from 4,500, to above 6,300 which include Subject books, Journals, Mazaine & etc.,
Administration was computerized by POS machine which was used for student’s for Admission, Registration, Examination Form filling Fees, Certificates, & etc.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	1664	N/A			1664	
Reference Books	3160	N/A	1420	592347.72	4580	
e-Books						
Journals	45	N/A	41	2000.00	86	
e-Journals						
Digital Database						
CD & Video						
Others (specify)	25		30	5270.00	55	

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	41	02	Broadband , Jeo Net, Airtel 4G &etc	Chrome & Mozilla Firefox	Yes	Window 7, Window 8, Window 10, Window 13	Yes	
Added	1							
Total	42	02						

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Wi-Fi (Internet connectivity) is provided to the students in the form of a centre where the students can log on to the internet to work on the assignments or project assigned to them by the faculty.

Each department is provided with a computer system along with Wi-Fi connectivity (internet connection) for the teaching staff to update their knowledge.

4.6 Amount spent on maintenance in lakhs :

i) ICT	1.5 Lac
ii) Campus Infrastructure and facilities	3.78 Lac
iii) Equipments	2.25 Lac
iv) Others	.75 Lac
Total :	8.28 Lac

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

One day Orientation programmes & One day Seminar were conducted by each and every at the beginning of the month for the III & IV Semester PG Students & UG V & VI Semester students to make them aware of the Student Support Services were enlisted in detail.

5.2 Efforts made by the institution for tracking the progression

Students’ progress both academically and extracurricular activities. Academically, the students were tracked by the Internal Assessment (IA), mentoring, parent teacher meet etc. In sports, athletic were conducted to select the students for representing the College, University. The College Cultural program “JHOOMAR” was conducted with the aim of providing a platform to the students to showcase their innate talents.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
6187	2860	Nil	Nil

(b) No. of students outside the state

538

(c) No. of international students

Nil

	No	%		No	%
Men			Women		

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
3050	869	437	3718	11	8085	3652	928	542	3906	19	9047

Demand ratio 70%

Dropout % 1%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

PG IV Semester & Final year UG students were given special coaching (REMEDIATIONAL CLASSES & ENGLISH LANGUAGE LAB) for communication skills to enable them to face the interviews boldly.

No. of students beneficiaries

150

5.5 No. of students qualified in these examinations

NET	10	SET/SLET	08	GATE	02	CAT	
IAS/IPS etc	Nil	State PSC		UPSC		Others	15

5.6 Details of student counselling and career guidance

The College has a Counselling cell which helps the students to speak about their problem with their mentors. The mentor member helps to keep a close watch on the students so as to identify those with problems. Counselling sessions are arranged and psychologists are available for helping those with a problem. The College also has a very active placement cell which organizes sessions on career guidance as well as helps in the on Campus placement. The college around 10% placement record with some of the best in the country, namely, **ICICI PRUDENTIAL LIFE, Adani Brother, Rogzar Mela and etc.**

No. of students benefitted

340

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
6	655	340	250

5.8 Details of gender sensitization programmes

Under the aegis of the college women's cell, various programmes are conducted with gender sensitization in mind. While self defence training to girl students, moulding the student community to respect women, an attempt is made to foster mutual respect and a healthy environment for peaceful co-existence of both boys and girls.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government	750	
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: 1 . Lab facility for student.
2. Centralized Library for students.
3. Common Room for Boys & Girls

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Our Vision:

“Quality enhancement in all spheres of life encompassing social values, scientific interests, patriotism, leadership quality and overall concern for the world leading to the formation of just and equitable Human Civilization.”

Our Mission:

- To ensure qualitative education.
- To promote higher standard of excellence in Teaching and Research.
- To promote the ethics of higher education for empowerment of rural youth and neighboring areas.
- To make the education as the grooming of entire being, so that they can contribute to overall growth and progress of society, nation and mankind at large.

6.2 Does the Institution has a management Information System

The management uses the “Library Software” for library, all the Books, Journal, Mazaine were entered into the software and along with bar-coded. Staff information regarding meetings, notices, etc is given to the staff through mails & College website notice board. Administration was computerized by POS machine which was used for student’s for Admission, Registration, Examination Form filling Fees, Certificates, & etc.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Effective implementation of the curriculum is one of the top priorities of our college and the action taken to ensure this includes:

- The classes at college are run as per Master Routines prepared separately for Arts, Science and Commerce faculties. To maximize the availability of classrooms the classes of Commerce faculty are run in the morning.
- Semester system with two internal tests in each semester has been implemented at the PG level as well as UG level.
- Our college running UGC sponsored Remedial Classes to support students lagging behind.
- PPTs for important topics were prepared and used for effective teaching by lecturers.
- Audio Visual devices and internet facilities is made available to the students.
- English Language Lab has been established in the campus to enhance the skill of communication of the students.

6.3.2 Teaching and Learning

The faculties at the college are regularly sent for various Orientation Programs, Refresher Courses, Faculty Improvement Programs and Special Summer and winter classes throughout India.

- Our college is a member of the INFLIBNET, and faculties and students are using the vast resources available there to improve the quality of teaching and research.
- The University and College encourage and support the Lecture series, Seminars organized by almost all the departments, which are very effective in improving the teaching practices and enhancing the quality of curriculum.

6.3.3 Examination and Evaluation

It was decided by the University one final Examination and three Internal Assessments in one semester in both UG as well as PG.

6.3.4 Research and Development

Teachers are advised to apply for Minor/Major Research Projects.

6.3.5 Library, ICT and physical infrastructure / instrumentation

The college has a well equipped Central Library, in which there is a highly collection of text books, reference books on various subjects as well as journals. We issue books to the students as their requirement and also provide reading room facility to them. The college also has Departmental Libraries for Post-Graduate students and teachers of different Departments, in which there is a good collection of text books and reference books, journal.

6.3.6 Human Resource Management

Administration is monitored by HRMS (Human Resource Management).

6.3.7 Faculty and Staff recruitment

Faculty & Staff recruitment is done as per University guidelines by the University website (notice board) paper advertisement & etc, followed by an interview by the recruitment committee comprising of University nominee, Subject experts, and members of management bodies.

6.3.8 Industry Interaction / Collaboration

The institute has active collaborations with academic institutions like Indian School of Mines (ISM) Dhanbad, Central Institute of Mining and Fuel Research (CIMFR) Dhanbad (CSIR-laboratory), BIT Sindri, P.M.C.H. Dhanbad, which is leading Engineering College of the State, Birsa Agriculture University Ranchi, etc.

- Our industrial collaboration are with Bharat Cooking Coal Limited (BCCL) and Steel Authority of India (SAIL), TISCO, Jamshedpur etc.

6.3.9 Admission of Students

Degree:

Online applications for admission in the Degree courses are invited as soon as the results of Intermediate level come out. All the applications received at our University are arranged subject-wise and sent to the respective departments of the University, which prepares a selection list based on merit and reservation policy and sends it to the College. The concerned departments at the College make final recommendations for admission after personal interview of students and counseling with their parents.

Post Graduate:-

Online applications for admission in the Postgraduate courses are invited as soon as the results of degree level come out. All the applications received at our University are arranged subject-wise and sent to the respective departments of the University, which prepares a selection list based on merit and reservation policy and sends it to the College. The concerned departments at the College make final recommendations for admission after personal interview of students and counseling with their parents.

Self Financed Courses:

In professional degree courses like Bio-Technology and Environmental science, admission process comprises a written test followed by personal interview. A selection list gets prepared as per the existing reservation policy.

6.4 Welfare schemes for

Teaching	P.K. Roy Memorial College, Staff Welfare association
Non teaching	
Students	Student Union of P.K. Roy Memorial College, Dhanbad

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Yes	Yes	Yes
Administrative	Yes	Yes	Yes	Yes

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
For PG Programmes	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Reforming examinations to ensure reliability, stability and objectivity with transparency has been on the top agenda of the university for last 14 to 15 years. The University has a Standing Committee on Examination Reforms which meets periodically to review the examination system in its minute details.

Today the University follows semester system both UG & PG courses and comprehensive internal assessment as an integral part of its system for formative and summative evaluation and certification of student's performance.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

The University inspects the College and evaluates its functioning to extend the autonomy status.

6.11 Activities and support from the Alumni Association

Meeting of the Alumni association is conducted every midyear.

6.12 Activities and support from the Parent – Teacher Association

A Parent Teacher Association (PTA) whose goal is to bring together the interests of the parents and the institution to support student achievement. PTAs normally meet as per the requirement of the institution Departmental Head. Through PTA initiatives and activities, parents work with the faculty to enhance the institution environment and improve student achievement.

Support and organize institution wide events

- Provide a forum to discuss issues of importance to parents and teachers
- Provide the volunteers and the organization needed to support institution assignment.
- Conduct fundraising for institution activities.
- Assist with special institution assignment development, landscaping or community outreach

6.13 Development programmes for support staff

As a manager, it is your responsibility to get the best out of your staff so that your team functions at its full potential.

This course will pinpoint the skills you need to understand and manage staff performance and focus on the University policies.

PPT and group discussion will be used to highlight key points and activities will give you an opportunity to practise in a safe and supportive environment.

Aims

- to understand your responsibilities in performance
- to know how and why to set goals.
- to know how to use delegation and coaching to motivate and develop individuals
- to be able to give feedback constructively
- to have an overview of relevant University policies on induction, probation, capability and staff review and development.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Saplings were planted where ever necessary part in the campus of the college. Efforts were taken to make the campus paper, plastic & garbage free with the help of the NCC & NSS students.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Use of ICT in teaching & learning processes.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Plan of action carried out smoothly for both UG, PG & Self financed courses.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

BEST PRACTICE-I

With a view to Quality improvement as the objective of the institution. The college is making all out efforts to meet the aims and objectives which will enhance the employability of the students.

For promoting community linkage as well as social responsibility the practice of extension activity for students have made a indelible in print for the all round development of the students.

BEST PRACTICE-II

The another best practice namely Career Counseling and Skill Development is one of the best contributions of the college to improve the quality of the students in the employment market. Courses like Bio- Technology & Environmental Science in Degree level have contributed a lot for all round the development of the students.

A part from all these practices the best practices which our college started are:

- i) Extension Activity for students.
- ii) Career Counseling & skill Development

7.4 Contribution to environmental awareness / protection

Saplings were planted where ever necessary part in the campus of the college. Efforts were taken to make the campus paper, plastic & garbage free with the help of the NCC & NSS students.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

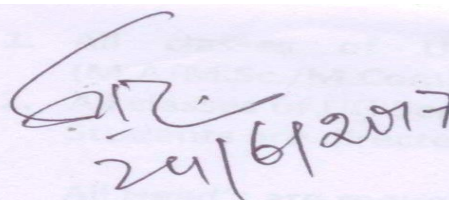
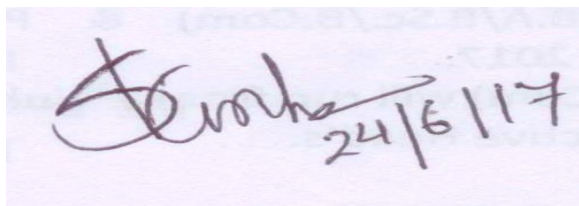
Disciplined and receptive students, dedicated Faculty members & Non-Teaching Staff.

8. Plans of institution for next year

- Increase in admission in UG & PG Department as per Govt. norms.
- Increase in the student participation in Placement Cell.
- Motivate the student for participation in Sports & Cultural Activities
- Organizing of International & National seminar in all the UG & PG Departments.
- Inviting more organization for campus placement.

Name DR. S.K. SINHA

Name DR. S.K.L. DAS



Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission
