SELF STUDY REPORT

FOR

2nd CYCLE OF ACCREDITATION

P.K. ROY MEMORIAL COLLEGE, DHANBAD

MAIN ROAD SARAIDHELA, DHANBAD-826004 (JHARKHAND)
826004
www.pkrmc.ac.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

November 2020

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Introduction

P. K. Roy Memorial College is a premier constituent college of Jharkahand under Binod Bihari Mahto Koyalanchal University, Dhanbad. It is located in the heart of the city – Coal Capital of India.

The college was established in 1957 by P K Roy Memorial trust but students were enrolled from 1960 and affiliation was given by Ranchi University to teach intermediate level. Soon affiliation to teach degree course in three streams – Arts, Science and Commerce was awarded by the same university.

In the year 1977 the college was taken over by the State Government and became the constituent unit of Ranchi University, Ranchi. Later on, in 2000, it came under Vinoba Bhave University, Hazaribag after bifurcation of Ranchi University. With the establishment of BBM Koylanchal University, Dhanbad, by the Government of Jharkhand , in 2017, with geographical jurisdiction Dhanbad and Bokaro districts, PK Roy came under the purview of the new university.

P K Roy Memorial College is the most preferred and popular college for higher education in Dhanbad district. Students from Dhanbad, Giridih, Bokaro districts of Jharkhand and neighbouring districts of West Bengal come for higher education.

More than ten thousand students are on roll and about 80 percent students are girl students. In 2004, the college was made the PG centre of VBU and 13 subjects in Humanities, Social Science, Arts and Science were taught in the college till the formation of BBMK University in the year 2017.Subsequently the P.G. centre of the College was taken over by the new University from the Academic Session 2018-19. At present college offers Bachelor Degree in 16 conventional programs in Humanities, Social Sciences, Basic Science and in Faculty of Commerce. Moreover, four self financial courses – Biotechnology, Environmental Science, BCA, BBA have also been stared in the college keeping in view of the demand of the day.

"Excel" programme of TISS, Spoken Tutorial programme of IIT Bombay, Soft Skill development course through Language Laboratory of the college and a state-of-the-art computer laboratory have been introduced for the development of students' career personality.

Vision

To make this college a centre of excellence in higher education with inclusiveness of different sections of society to create an ecosystem for promoting innovative knowledge, while tapping the potentials of teachers and students.

Mission

1. To ensure quality education with equity, excellence in teaching and innovation in research.

2. To reach unreached and empower youth of rural and backward areas by promoting skill-oriented education.
3. To use ICT as tools to equip all stakeholders with career-oriented skills through vocational education and training to make them employable, accountable, useful and indispensable for society and nation.
4. To impart education with a view to groom a philanthropic self and ensure holistic growth contributing to reformation of nation and mankind.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

Strength

1. A Premier Constituent College of Jharkhand under Binod Bihari Mahto Koyalanchal University, Dhanbad
2. Most preferred and popular College for higher education due to quality education.
3. The College is centrally located in the Dhanbad city and easy to reach by road and rail.
4. More than ten thousand students are on roll and majority of them are girls (about 80 per cent).
5. Highly qualified, dedicated and committed faculty members of the college are not only imparting course curriculum but also mentor in extra-curricular activities for complete personality development of students.
6. Committed and dedicated non-teaching staff for better management of the institution.
7. IQAC active in setting benchmarks for quality higher education.
8. The college has MoUs with TISS (EXCEL Programme), STP IIT Bombay, *OrelliTell* for Language Lab, INFLIBNET (N-LIST), facilities of IT enabled Smart Classrooms and Video conferencing.
9. Teaching at P K Roy is blended – traditional form is blended with ICT as teachers are trained on MOOCs platform and uses other resources of e-learning.
10. State-of-the-art Computer Laboratory, Wi-Fi campus with internet facilities.
11. Library with Computer facilities to access National Digital Library of India, e-learning, access to Swayam Prabha tutorials and other e-learning resources.
12. Admission and Registration are online, fees are collected through bank e-collect and college portal through secured financial gateway.
13. Students with immense potentialities and are leader in academics, cultural, sports activities of the college, university and State.
14. Academic Seminars, cultural activities and participation of students and teachers in social issues.

1. Provides opportunities of employment to local students through regular Rojgar Melas.

Institutional Weakness

Weakness

1. Space crunch to accommodate thousands of student throng to quench their desire for higher education
2. Student – teacher ratio is high to be a proper mentoring institution for the students
3. Scope of starting more self-financing vocational Courses and B. Voc. Courses
4. There is a need of financial autonomy for better development of the institution so that it can be converted into a seat of excellence in the field of higher education this area of Jharkhand.
5. The existing auditorium is not enough nor accommodative for different academic and cultural activities of the college. A state-of-the are auditorium for cultural activities is required.
6. Lack of sports complex to nurture and prepare students for national and international competitions.

Institutional Opportunity

Opportunities

1. There is ample scope for vocational and other professional courses to be introduced
2. Scope for Skill development programmes.
3. The college caters to the higher educational needs of Dhanbad, Jharia Coal field area. The catchment area of the college is Sindri, Giridih, Asansol, Bokaro, etc.
4. There is an opportunity for the college to be converted into an autonomous institution as it is most preferred college in this area (a population of almost 50 lacs).
5. There is scope of introduction of ICT in Teaching, College administration and examination.
6. Opportunities are in the sports and games, cultural activities.
7. Inter-linking of college programmes with society
8. There is an opportunity for synergic collaboration with neighboring institutions/organisations like IIT ISM, CSIR – CIMFER, BIT Sindri, BCCL, SAIL, etc.

Institutional Challenge

Challenges

1. To reduce the teacher-student ratio.
2. Financial constraints.
3. Circulatory space crunch.
4. Lack of regular teaching and non-teaching staff.
5. Laboratories without trained lab-boy to handle specialized lab equipment and sophisticated instruments.
6. Lack of trained IT Professional to handle IT equipment in Smart classrooms and other IT gadgets installed in the college.
7. No sports ground, good auditorium.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

P. K. Roy Memorial College is a constituent unit of Binod Bihari Mahto Koyalanchal University, Dhanbad, Jharkhand and follows the curriculum offered by the university. CBCS has been introduced from the academic year 2015-16. At present the college imparts education in 16 subjects in Arts, Science and Commerce streams at UG level. PG programs in 13 subjects in Arts, Science, and Commerce faculty were run till June 2018 by the college.

Besides the conventional programs, four self-financed vocational courses – Biotechnology, Environmental Science, BBA and BCA were introduced during the last five years.

In the year 2018 three add-on-courses – TISS Excel Programme – Soft Skill Development Programme, STP (Spoken Tutorial Programme) of IIT Bombay, an MHRD Govt. of India Initiative, a certificate course, and Soft Skill Development through Language Lab were started with an aim to develop students' personality and prepare them to face the challenges of career option.

The College has proposed to start – 4 Years Integrated B. Ed. Course in Arts and Science, B. Voc. in Office Administration & Fashion Designing and Self-financing Vocational Course in Computer Science from next academic session i.e. 2021 in the light of Implementation of National Education Policy 2020.

A Master Routine and Academic Calendar are prepared well before the beginning of the Academic Session and are approved by the competent body – IQAC.

The Examination Department of the college manages Internal and External examinations. To evaluate the progress of curriculum and performance of students at least one Internal test in each semester has been implemented in UG and PG level. The evaluated answer scripts are shown to the students so that they can assess their progress.

Department wise special classes are organised during holidays and vacations to compensate the losses of students due to examinations or other reasons.

ICT tools such as PPT, Swayam Prabha, You Tube Tutorials and teachers' own video tutorials are used by faculty members for making teaching effective in classroom. Primarily Edmodo and other platforms have been introduced in vocational and other courses for Flipped and virtual classes for imparting education to the students.

Teaching-learning and Evaluation

The college has a well organised system to ensure all round development of students hailing from diverse fields and localities – rural, semi-urban and urban – of Jharkhand and West Bengal. The college follows the academic calendar prepared by the college. Induction meets are organised faculty wise in the beginning of every session

so that students can get familiarised with faculty and other members of the college.

Admission process for both conventional and vocational courses are accomplished online through Chancellor Portal and selection lists are prepared by the Admission Cell of BBMKU, Dhanbad. Problems regarding admission, if any are sorted out in consultation with the Admission Cell of the university and Prof. I/C Admission of the College. As CBCS pattern is followed 20% marks is allotted for Internal Assessment and 80% marks is for End Semester Exam which is conducted by the University.

Slow and Fast learners are identified. For slow learners special classes are arranged and the institution promotes the independent learning that contributes to their academic and personal growth. The Departments arrange Flipped/ Virtual classrooms for Fast learners.

Students take part in Project Work and Field Studies, which make teaching learning more participatory. Similarly, Different Departments organise class seminars, debates and quiz competitions to enhance the teaching learning process. The institution has introduced Career Oriented Courses such as English Language Lab, TIIS Excel Programme and STTP for students. ICT is used by every faculty to make teaching more effective.

In order to promote creativity in literature among students the college magazine and e-Magazine are published. Students are encouraged to actively participate in cultural activities and games and sports.

Research, Innovations and Extension

The college is actively involved in extension activities to help society by its services. The college has four units of NSS and a contingent of NCC. NSS conducts number of programmes like blood donation camp, *Matdan Jagrirti Abhiyan*, cleanliness drive (Swachhata Abhiyan), etc. in adopted villages by the College. NSS/NCC organises awareness programmes in gender equality, environmental awareness, cleanliness, plastic free campus, etc. in the premise.

The college has gained recognition at state and national level for conducting extension activities. The college was awarded with the prestigious national award in 2017 by HRD Govt. of India for *Vttitya Sakshatra Abhiyan* (Digital Financial Literacy Campaign).

In the year 2017 the college was awarded best college in the Jharkhand State in organising Rojgar Mela and providing employment to thousands of graduates of the college and other unemployed youth of the area.

In the year 2018 the college received a state level award for Swachh Bharat Abhiyan (Summer Internship) awarded by State Govt. of Jharkhand.

Infrastructure and Learning Resources

The College has adequate facilities for teaching learning process. It has expansive campus area of 35.75 acres and built up area is 13593.36 sqmt.

The college is located in the heart of the city.Its eco-friendly campus creates a good learning environment with16 classrooms with optimum facilities, all class rooms fitted with LCD Projectors and smart boards, 04

seminar halls with Wi - Fi facilities. It has own laboratories for Physics, Chemistry, Botany, Zoology, Geology, Environmental Science, Bio-Technology and Psychology. Besides, there is a state of-the-art computer lab for BCA, BBA, B.Sc., and B.Com. having more than 100 computers (Computer Lab, Language Lab, Central Library – e-Learning Centre, different Departmental Libraries/ Departments, Principal's Office, General Office and other places). There is a state of the art language lab with Orel iTell software for developing communication skills of students. The College campus along with the classrooms is under the surveillance of 106 CCTV cameras.

The college has a rich central library, which houses more than 8000 books and back volumes of 164 renowned journals and 02 Encyclopaedia sets. Besides, there are departmental library for each department. Learning resources like e-journals, e-books, INFLIBNET, N-LIST and Shodh Ganga are available for faculty and students. There is spacious reading space for faculty and students in the library. The central library is equipped with e-learning centre with 20 PCs with internet and Wi Fi facilities. There is a Xerox machine to facilitate reprography for the students and teachers.

The other facilities available are searching e-OPAC (Online Public Access Catalogue), searching e-resources through N-LIST programme of INFLIBNET, NDLI, NDICATE, P K Roy Tube Lecture series browsing on internet.

The Library Stock is computerized with the help of SOUL software.

The college has a Homi Jahangir Bhabha multi-purpose hall, where cultural, co-curricular, extra-curricular events and activities are organised. RO drinking water facilities with chiller are fitted to ensure good health of the students.

There is a canteen in the college premises and a stationery shop to cater to the needs of the students and teachers.

Feedback of stakeholders is sought regularly about infrastructure and learning resources.

Student Support and Progression

The College is committed to the best infrastructural and academic facilities to all its students. The college website and college brochure provide all necessary information. The updated college brochure highlights the facilities available in the college such as information about various committees of the college, NSS, NCC, Library facilities, Sports facilities, Career Counselling, etc. The college magazine provides a platform for creative writing.

The college has a well-established career counselling and placement cell, which helps students to find jobs. Various agencies/companies are invited in the college campus, with the support of prospective employers visiting the institution for placement of students in service provide job opportunities to students through campus interviews.

The government's policies of reservation are followed in admission to give support to the students belonging to socially and economically weaker sections of society. Students from ST, SC, OBC and Minority Communities get scholarship from the State Government.

The college has Cultural committee and Sports committee. The Cultural committee encourages students to participate in cultural activities organised in college and university levels. Similarly the sports committee prepares students to take part in different games and sports. It is a matter of pride that students of this college bring laurels by winning prizes in both fields at university, state and national level.The institution regularly conducts co-curricular and extra-curricular events.

Governance, Leadership and Management

The aim of the college is to give holistic education and prepare citizens who are committed to nation, sensitive to the needs of society and have moral uprightness and strength. The college expects that students should be sensitive to the local, national and global needs of today. The vision is pursued by the administration and the efficient governance of the college.

The college is a government run institution. Hence the management and organization are decided by the affiliating BBMK University and state government. The Principal is the local head of the institution who chalks out internal policies and programs of the college with association of Heads and Coordinators of different departments, conveners of different committees and senior members of non-teaching staff. The Principal, faculty members, office staff and IQAC work together to ensure the smooth functioning of the college. The Staff Council and various committees constituted by the Principal function in unison for proper execution of the plans and policies.

IQAC along with the staff council helps in effective planning and implementation of institutional policies. With its internal and external members, IQAC conducts regular meetings, reviews the academic and support system for quality improvement.

Feedback is taken online, it is analysed and recommendations are forwarded to the Principal, and action taken reports are prepared. AQAR reports are submitted for all the years.

Financial management is looked after by the Principal, Bursar-I (Expenditure), Bursar-II (Income) and Accountant. Bursars are appointed by the university normally for two years. Books of Accounts are regularly audited by External Auditors.

Institutional Values and Best Practices

Various courses offered in the college teach students about human values. NSS organises programmes which aim to inculcate social welfare in students and to provide services to society. For instance, programmes are organised in nearby village to teach people about cleanliness, education and improving living standards. Blood donation camp is arranged in the college campus every year to express the feeling towards people in the society.

The institution promotes gender equality and programmes related to women empowerment are regularly organised. The Women Grievance Cell and Anti-sexual Harassment Cell are vigilant over the issues pertaining to women.

The college has undertaken the initiative entitled "Green Campus". In order to ensure green/ eco-friendly campus 'Green Practices' such as use of bicycle by staff and students is being popularised and encouraged.

Solar panels are installed to tap the non-conventional sources of energy and minimize the carbon footprints.

Practice to travel to college by Public transport is being advocated by the management. Besides, measures are taken to make the campus green through programmes like Tree Plantation by NSS.

Best Practice:1

Library hours have been introduced in the routine and are part of the curricula. 'Earn while learn Scheme' has been introduced. Through this scheme a few students will manage and maintain the departmental library and for that they will be paid a token amount. This encourages close interaction with physical books.

Best Practice:2 Another best practice that the college has initiated is Introduction of virtual and Flipped classrooms in a few programmes – Biotechnology, Environmental Science, BBA and BCA. Virtual Classes and Swayam Prabha too have been introduced in the classes.

The institution has initiated a number of best practices marking towards quality improvement. It conducts Green Audit, Energy Audit and Water Harvesting of its campus and along with other efforts makes the premise eco-friendly.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	P.K. ROY MEMORIAL COLLEGE, DHANBAD
Address	Main Road Saraidhela, Dhanbad-826004 (Jharkhand)
City	Dhanbad
State	Jharkhand
Pin	826004
Website	www.pkrmc.ac.in

Contacts for Communication					
Designation	**Name**	**Telephone with STD Code**	**Mobile**	**Fax**	**Email**
Principal	Braj Kishore Sinha	0326-2207639	9431588089	0326-2207640	principalpkrmc@gmail.com
IQAC / CIQA coordinator	Rajeev Pradhan	0326-9939100281	8789282739	0326-2207641	pkrmciqac@gmail.com

Status of the Institution	
Institution Status	Government and Constituent

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details	
Date of establishment of the college	01-01-1961

University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Jharkhand	Binod Bihari Mahto Koyalanchal University Dhanbad	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC		
12B of UGC		

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Main Road Saraidhela, Dhanbad-826004 (Jharkhand)	Urban	35.78	6500

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,English	36	IA	English	286	232
UG	BA,Hindi	36	IA	Hindi	220	150
UG	BA,Bengali	36	IA	Bengali	33	0
UG	BA,Urdu	36	IA	Urdu	44	8
UG	BA,Philosophy	36	IA	English,Hindi	44	14
UG	BA,History	36	IA	English,Hindi	352	294
UG	BA,Political Science	36	IA	English,Hindi	352	301
UG	BA,Economics	36	IA	English,Hindi	264	100
UG	BA,Psychology	36	IA	English,Hindi	15	12
UG	BSc,Physics	36	ISc	English	229	154
UG	BSc,Chemistry	36	ISc	English	229	144
UG	BSc,Mathematics	36	ISc	English	352	286
UG	BSc,Botany	36	ISc	English	70	28
UG	BSc,Zoology	36	ISc	English	70	64
UG	BSc,Geology	36	ISc	English	70	31

UG	BCom,Commerce	36	ICom	English	660	546
UG	BCom,Bba	36	ICom	English	60	14
UG	BSc,Bca	36	ISc	English	60	40
UG	BSc,Environmental Science	36	ISc	English	32	6
UG	BSc,Biotechnology	36	ISc	English	32	12
PG	MA,English	24	BA	English	160	0
PG	MA,Hindi	24	BA	English	220	0
PG	MA,Bengali	24	BA	English	40	0
PG	MA,History	24	BA	English	320	0
PG	MA,Political Science	24	BA	English	220	0
PG	MA,Economics	24	BA	English	280	0
PG	MA,Psychology	24	BA	English	64	0
PG	MSc,Physics	24	BSc	English	112	0
PG	MSc,Chemistry	24	BSc	English	96	0
PG	MSc,Mathematics	24	BSc	English	220	0
PG	MSc,Botany	24	BSc	English	56	0
PG	MSc,Zoology	24	BSc	English	56	0
PG	MSc,Commerce	24	BCom	English	320	0

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				1				2				43
Recruited	0	0	0	0	2	0	0	2	11	0	0	11
Yet to Recruit				1				0				32
Sanctioned by the Management/Society or Other Authorized Bodies				0				0				0
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit				0				0				0

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				70
Recruited	15	3	0	18
Yet to Recruit				52
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	2	0	0	9	0	0	11
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	2	0	0	2
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	6	0	0	6
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	6	5	0	11
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	2	0	0	2

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	4968	150	0	0	5118
	Female	1778	148	0	0	1926
	Others	0	0	0	0	0
PG	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0
Certificate / Awareness	Male	58	0	0	0	58
	Female	70	0	0	0	70
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	654	631	667	576
	Female	252	297	325	218
	Others	0	0	0	0
ST	Male	283	319	327	0
	Female	173	223	278	292
	Others	0	0	0	197
OBC	Male	2371	2243	2421	2055
	Female	603	878	1159	801
	Others	0	0	0	0
General	Male	1973	2201	2493	2197
	Female	1092	1451	654	1349
	Others	0	0	0	0
Others	Male	551	488	654	0
	Female	242	316	398	579
	Others	0	0	0	291
Total		8194	9047	9376	8555

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
721	687	687	687	687

File Description	Document
Institutional data prescribed format	View Document

1.2

Number of programs offered year-wise for last five years

2018-19	2017-18	2016-17	2015-16	2014-15
33	31	31	31	31

2 Students

2.1

Number of students year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
7044	8550	10507	9047	8198

File Description	Document
Institutional data in prescribed format	View Document

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1180	2290	2290	1631	1631

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
3081	3295	2479	2273	1923

File Description	Document
Institutional data in prescribed format	View Document

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
34	42	43	43	43

File Description	Document
Institutional data in prescribed format	View Document

3.2

Number of sanctioned posts year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
43	43	43	43	43

File Description	Document
Institutional data in prescribed format	View Document

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 18

4.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
45.02	107.39	105.42	44.82	69.60

4.3

Number of Computers

Response: 30

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

The Institution adopts the curriculum provided by the Binod Bihari Mahto Koyalanchal University. Depending on our resource potentiality, institutional goals and concern towards the students, we impart quality education.

- The College runs four conventional faculties (Humanities, Social Science, Humanities, Science and Commerce) along with four Self- Financing Vocational Courses (Biotechnology, Environmental Science, B.Sc. (Hons.) in Computer Science and B.Com (Hons.) in Business Administration).
- A Master Routine and Academic Calendar are prepared well before the onset of the Academic session and is approved by the competent body – IQAC and subsequently it is implemented.
- Master Routine is further micro-planned by each department and the classes are run accordingly after approval of the College Administration.
- The Examination Department of the college manages the Internal and External examinations.
- Department wise special classes are organized during holidays and vacations to compensate the losses of classes due to different examinations and other unforeseen situations.
- To evaluate the progress of the curriculum and performance of the students at least one Internal test in each semester has been implemented at the UG as well as PG level including vocational courses.
- The evaluated answer sheets of internal examination are shown to students. It helps students to assess their progress.
- For slow learners the departments organize special classes.
- ICT tools (PPT, Swayam Prabha, YouTube Tutorials) are used by the faculty members for effective teaching in classroom.
- Audiovisual devices and Internet facilities are made available to students and teachers
- Edmodo platform has been introduced in Vocational courses – Department of Biotechnology, Department of Environmental Science.
- Video conferencing has been introduced for Computer Science Course where faculties of IIT-Bombay under Spoken Tutorial Project Program (STPP).
- Above mentioned efforts address resource (faculty) crunch.

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

The College prepares its Academic Calendar, by the IQAC, at the onset of every academic session and is shared among all departmental Heads and faculty members in staff council meeting. The academic calendar is put on the notice board, website of the College and is shared with the local print and electronic media. The College adheres to the Academic Calendar prepared according to the calendar provided by Binod Bihari Mahto Koyalanchal University.

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

1. **Academic council/BoS of Affiliating university**
2. **Setting of question papers for UG/PG programs**
3. **Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**
4. **Assessment /evaluation process of the affiliating University**

Response: C. Any 2 of the above

File Description	Document
Institutional data in prescribed format	[View Document](#)
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View Document](#)

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 100

1.2.1.1 **Number of Programmes in which CBCS / Elective course system implemented.**

Response: 33

File Description	Document
Minutes of relevant Academic Council/ BOS meetings	[View Document](#)
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

1.2.2 Number of Add on /Certificate programs offered during the last five years

Response: 0

1.2.2.1 How many Add on /Certificate programs are offered within the last 5 years.

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	00	00	00

File Description	Document
List of Add on /Certificate programs	View Document
Brochure or any other document relating to Add on /Certificate programs	View Document

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

Response: 0

1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	00	00	00

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

There is co-education in our institution. Boys and Girls have equal rights and opportunities in all areas in relation to sustainable development to be achieved. Gender equality is nurtured at every step of policy and activities, with the aim of avoiding reproducing discrimination on the grounds of gender to promote equality between men and women. B.A., B.Sc. & B.Com. Curriculum address the Gender issues through particular Essays, Magazine, Newsletters and the institution insists to inculcate the gender issues through curriculum amongst students.

23-08-2022 12:37:10

Environmental and Sustainability: NSS and NCC promote environmental awareness through tree plantation, water conservation, blood donation, plastic-free drives etc. The college observes No Vehicle Day and also takes efforts for a plastic free campus. The college has taken initiatives in e-waste, solid waste, and liquid waste management. The college has installed a few solar street lights and LED bulbs to save energy and minimize environmental pollution. The college conducts green audits from an external experts.

Gender sensitivity: The college organizes various gender sensitivity programs such as Poster Making Competition on Women Empowerment Celebration of International Women's Day, personality development, yoga training etc. The college organizes various activities such as workshops, seminars, expert lectures on gender sensitivity.

Human values and Professional Ethics: The college organizes various extension activities through NSS and NCC for the inculcation of the values like national integrity, patriotism, equality, peace, brotherhood, etc. Blood donation camps are periodically organized.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	[View Document](#)

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 12.75

1.3.2.1 **Number of courses that include experiential learning through project work/field work/internship year-wise during last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
04	04	04	04	04

File Description	Document
Programme / Curriculum/ Syllabus of the courses	[View Document](#)
MoU's with relevant organizations for these courses, if any Average percentage of courses that include experiential learning through project work/field work/internship	[View Document](#)
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	[View Document](#)
Any additional information	[View Document](#)

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year

Response: 0.28

1.3.3.1 **Number of students undertaking project work/field work / internships**

Response: 20

File Description	Document
List of programmes and number of students undertaking project work/field work/ /internships	[View Document](#)
Any additional information	[View Document](#)

1.4 Feedback System

1.4.1 *Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni*

Response: B. Any 3 of the above

File Description	Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	[View Document](#)
URL for stakeholder feedback report	[View Document](#)

1.4.2 Feedback process of the Institution may be classified as follows: Options:

   1.Feedback collected, analysed and action taken and feedback available on website
   2.Feedback collected, analysed and action has been taken

3. Feedback collected and analysed
4. Feedback collected
5. Feedback not collected

Response: D. Feedback collected

File Description	Document
URL for feedback report	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 68.38

2.1.1.1 **Number of students admitted year-wise during last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
2134	2529	2150	2094	3012

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
3486	3486	3486	3486	3486

File Description	Document
Institutional data in prescribed format	[View Document](#)

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 94.51

2.1.2.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1051	2290	1988	1577	1631

File Description	Document
Average percentage of seats filled against seats reserved	[View Document](#)

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

Students enrolled in various disciplines are identified as Slow and Quick learners based on their +2 marks and test conducted by the department. This test is to identify the slow learners and to design special coaching sessions or tutorial sessions to bridge the gap between the slow learners and quick learners. The tutors of the respective classes of UG support them in classifying the students with reports based on observation of class tests.

Strategies adopted for Slow Learners:

For every 10 students, 2 to 3 students are usually found to be slow learners. The student counselor assesses the nature of their problems and then motivates them in a friendly way to reach their academic goals.

Extra classes are organized to clarify the problems.

Strategies adopted for Quick Learners:

Quick learners are identified through their performance in examinations, interaction in class and laboratory. The Institution promotes independent learning that contributes them to their academic and personal growth.

Strategies adopted for student improvement:

Extra classes are organized to clarify their doubts, re-explaining of topics for improving performance. Appropriate counseling with helps the students to attend classes regularly. All staff members maintain good relation with students and deal with their problems in a gentle manner. Each class is divided into two batches and separate tutorial classes are conducted to all slow learner students for all departments of Undergraduate courses.

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 235:1

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem

solving methodologies are used for enhancing learning experiences

Response:

The institution ensures the students centric methodology such as experiential, Participative learning and problem solving methodologies are used for enhancing learning process.

The following activities are conducted by the institution to make teaching learning process more students centric.

1. **Experiential Learning:** An opportunity is provided to all students to play a role as a teacher and having an experience to teach in classroom. Students are also continuously encouraged to organize programmes at departmental level. This helps student to improve their knowledge, presentation skills and personality development.
2. **Participative Learning:** College uses Participative Learning to encourage students to actively involve them in learning process. The college adopts methods for participative learning like – Group Discussions, Assignments, Quiz, and Project etc. WhatsApp Group is created for UG First, Second and Third year students to discuss their issues with teachers about various subjects.
3. **Problem Solving Methodologies:** To improve critical thinking problem solving skills among students they are provided and asked to prepare project reports.

- B.A. semester I to IV students are asked to read national level news and paste them in a notebook as study activity in Political Science subject.

- B.Com. semester I to IV students also undertake project works related to their subjects like income tax, general budget, co-operative accounting etc.
- Teachers provide required help to students to participate and present their research work.

Students participate in various academic activities like Seminars/Workshops on assigned topics, power point presentations, model preparation, activities of various committees under student union, youth festivals, activities of departmental societies, national organizations like NCC/NSS, Sports activities and other competitions. Institution is on its path to bring overall development of students. These activities not only provide opportunity for participatory learning but also provide experiences.

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

IT use by faculty

The college understands the utility of IT in higher education and keep pace with the changing technology in education. Our faculty members are trained in using modern ICT tools and impart education in the

classroom.

The college has 07 smart boards in different classrooms and laboratories, there is LCD projector enabled classrooms and a virtual classroom. The teachers use not only the ppt for their lecture but uses smart pens and projections of the text. The Botany and Zoology department have dry lab and they have dry dissections through software.

The college has video conferencing facilities and uses it for virtual classes. We have introduced Swayam Prabha in the class and it is in the class routine of some of the vocational courses. A faculty looks after Swayam Prabha enabled classroom. The campus of the college is WiFi enabled with >=50 MBPS speed internet.

College has introduced flipped classroom for fast learned and reaching to the students through technology enabled classrooms. The college library has video conferencing facilities, Swayam Prabha and state-of the art computer lab to access information super highway. The facilities have been enabled with the introduction of INFLIBNET and INDL facilities.

File Description	Document
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	[View Document](#)

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Response: 7044:1

2.3.3.1 Number of mentors

Response: 1

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	[View Document](#)
mentor/mentee ratio	[View Document](#)
Circulars pertaining to assigning mentors to mentees	[View Document](#)

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 95.81

File Description	Document
Year wise full time teachers and sanctioned posts for 5years(Data Template)	[View Document](#)
List of the faculty members authenticated by the Head of HEI	[View Document](#)

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 29.48

2.4.2.1 **Number of full time teachers with *Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.* year wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
4	14	14	15	15

File Description	Document
List of number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. and number of full time teachers for 5 years (Data Template)	[View Document](#)
Any additional information	[View Document](#)

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

Response: 10.21

2.4.3.1 **Total experience of full-time teachers**

Response: 347

File Description	Document
List of Teachers including their PAN, designation, dept and experience details(Data Template)	[View Document](#)

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

Response:

Transparency initiatives at institute level:

- Institute display notice on the college notice board as well as on college website.
- Continuous assessment report for all courses is displayed in

  respective laboratories.

- Staff meetings are conducted periodically to review the evaluation process.
- Solving grievances of students if any.

2.5.2 Mechanism to deal with internal/external examination related grievances is transparent, time-bound and efficient

Response:

At institution level, an examination committee, comprising of a senior teacher as convener and other teaching staff as members, is constituted to handle the issues regarding evaluation process.

- The institute follows the guidelines published by the university while

conducting internals and semester-end examinations.

- Three internal tests are given during each semester.
- Seating plan is followed for internal tests and it is displayed on the

notice board along with the time-table.

- After evaluation of internal text answer scripts are given to students to

have an idea of their performance in the test.

- If they have any doubt, clarification is given which enables them to

fare better in future.

- As per the direction of university, complete transparency is maintained

in internal tests.

- Students and faculty members are made aware of the transparency to

be maintained in the system of assessment.

- After preparing the assessments report it is shown to the students. If any grievance is there it can be resolved immediately and submitted by the concerned faculty to the department.

- Any grievances related to university question paper like out of syllabus, repeated questions, wrong questions, marks missed during semester exams are addressed to the CS/CE, after making an analysis of university question papers by the subject handling faculties with Department Head in turn to the university immediately.

- University decision or information after resolving the grievances is intimated immediately to the concerned departments, once it is obtained through the CS/CE. It is also conveyed to the students through HoD.

- If a student has any grievance related to evaluation of university answer scripts are intimated to the subject handling faculty and head of the department if necessary.

- The re-evaluation is applied for answer scripts in which the re-evaluated marks can be obtained during the announcement of re-evaluation results of the same semester.

- In order to maintain transparency, students can apply for photo copy of their answer script and they may decide on re-valuation/re-totaling.

2.6 Student Performance and Learning Outcomes

2.6.1 Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Response:

The teaching-learning process is the back bone of our institution. Hence, college gives utmost care on teaching learning process so as the communication reaches all the students of different groups at grass root levels. The faculty members concentrate on teaching in addition to research and extension services and have evolved the best possible strategies and techniques of teaching to facilitate learning of students.

The learning outcomes are clearly defined as per courses of the University. They are influential in achieving the mission and objectives of the University. While defining the learning outcomes, following are taken care of:

· They are articulated as complete declarative sentences that

clearly describe the knowledge, skills, and competencies that

students are expected to acquire as a result of completing their

programme of study.

· The resources of faculty, library, labs, technology and

pedagogy to be adopted for effective course delivery and

student learning are determined in consonance with the

learning outcomes to be achieved

· The outcomes are assessed and measured to identify the extent

to which goals are accomplished.

· The gaps identified after the analysis are addressed through the

properly laid action plan. The outcomes assessment plan also

specifies the performance of the measurable objectives that are

used by the domain to determine the extent to which the

programme learning outcomes are being achieved.

The assessment of student learning outcomes is done by using direct and indirect measurement tools like viva, internal examination scheme. Assessment methodology is decided keeping in mind the learning outcomes to be measured and the desired emphasis during the delivery of a programme as prescribed in the course curriculum.

File Description	Document
Upload COs for all Programmes (exemplars from Glossary)	**View Document**
Past link for Additional information	**View Document**

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

The process for the evaluation of the students in different courses arefollowed as per the University rules, Board of Examinations and University Heads.

- The implementation of the syllabi with changes the process of evaluation, by the consent of the University Heads.
- Institution promotes to the teachers to organize Workshops, Seminars, Symposium and Conferences.
- Institution promotes to present and publish research papers to achieve the Course Outcomes (Cos) and Programme Outcomes (Pos) successfully.
- Internal assessment is the requirement of the continuous assessment and is essential for the fulfillment of the Course Outcomes (Cos) and Programme Outcomes (Pos).
- The committee initiates a few steps such as Internal Tests, Field Survey, Practical Work, Seminars, Study Tour etc.
- Institution also tries to attain the Course Outcomes (Cos) and Program Outcomes (Pos) by conducting the activities such as Cultural, N.S.S. NCC Activities, Career Counseling, Personality Development Program, and Communication Skills, Various collegiate and inter-collegiate competitions, Life Skills Development Program, and Youth Festival etc.
- In addition to this, students are promoted for the creativity in Literature in the form of writing Articles, Poems and Essays etc. for college Magazine.
- Institution has introduced Career Oriented Courses such as English Language Lab, TISS Excel Programme and STTP to attain the COs and POs.
- Institution organized Inter-College Athletic Meet competitions (M/W). Sportive skills are inculcated among the students through these competitions. Course Outcomes (COs) and Program Outcomes (POs) are fulfilled through such activities.

2.6.3 Average pass percentage of Students during last five years

Response: 92.01

2.6.3.1 **Number of final year students who passed the university examination year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
2890	2963	2306	2073	1771

2.6.3.2 **Number of final year students who appeared for the university examination year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
3081	3295	2479	2273	1923

File Description	Document
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 2.56

File Description	Document
Upload database of all currently enrolled students (Data Template)	[View Document](#)

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)

Response: 14.79

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)**

2018-19	2017-18	2016-17	2015-16	2014-15
00	7.50	00	00	7.29

File Description	Document
List of endowments / projects with details of grants	[View Document](#)
e-copies of the grant award letters for sponsored research projects / endowments	[View Document](#)

3.1.2 Percentage of teachers recognized as research guides (latest completed academic year)

Response: 11.76

3.1.2.1 **Number of teachers recognized as research guides**

Response: 4

File Description	Document
Institutional data in prescribed format	[View Document](#)

3.1.3 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 4.35

3.1.3.1 **Number of departments having Research projects funded by government and non-government agencies during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
01	01	00	01	01

3.1.3.2 **Number of departments offering academic programes**

2018-19	2017-18	2016-17	2015-16	2014-15
20	18	18	18	18

File Description	Document
Supporting document from Funding Agency	[View Document](#)
List of research projects and funding details	[View Document](#)
Paste link to funding agency website	[View Document](#)

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response:

Institution created an ecosystem for innovation including incubation centre and other initiatives for creation and transfer of knowledge. The faculty members are empowered to take up research activities utilizing the existing facilities. The college has a Research and Development Cell (R&D) to monitor and address the issues of research by a senior professor.

Functions of the Committee:

- Creating research culture among faculty members and students.
- Motivating to undertake minor and major research projects from

various funding agencies.

- Identification and assisting for finance from UGC, ICPR, ICSSR and

etc.

- Guidance for publication of papers/articles in reputed journals.

- o
  - o Recommend funds for major and minor research from various funding

agencies.

- Recommend to organize more number of Seminars, Workshops and

Conferences.

Impact of Recommendations:

- Increase in the publication rate by the faculty members.
- Faculty members took initiation to enroll themselves in more number

 of professional societies.

- o
  - o Institution invites eminent personalities from small, large industries &

institution for organizing Seminars and Workshops with them.

- Institution visits nearby villages and promotes entrepreneurial

education to the backward students.

Motto of the Institution: To create employment opportunities for unemployed youth, increase individual savings which indeed will increase the per capita income, standard of living and thus revenue to the government.

3.2.2 Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years

Response: 0

3.2.2.1 **Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
List of workshops/seminars during last 5 years	[View Document](#)

3.3 Research Publications and Awards

3.3.1 Number of Ph.Ds registered per eligible teacher during the last five years

Response: 1.5

3.3.1.1 **How many Ph.Ds registered per eligible teacher within last five years**

Response: 06

3.3.1.2 **Number of teachers recognized as guides during the last five years**

Response: 04

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	[View Document](#)
URL to the research page on HEI website	[View Document](#)

3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years

Response: 0.02

3.3.2.1 **Number of research papers in the Journals notified on UGC website during the last five years.**

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	00	00	01

File Description	Document
List of research papers by title, author, department, name and year of publication	[View Document](#)

23-08-2022 12:37:10

3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0

3.3.3.1 **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
List books and chapters edited volumes/ books published	[View Document](#)

3.4 Extension Activities

3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

Institution has formed NSS/NCC unit, which takes the responsibility of community-based activities. NSS/NCC unit organizes programs such as Tree Plantation, Swachh Bharat, Cleanliness drive, blood donation camp, Plastic free campus, Visit to orphanages, matdan jagrati abhiyan in the nearby villages. Organizing such events create awareness about the society and their social responsibility. The institute organizes awareness programs on Gender equality, Environmental awareness, Cleanliness, Tree plantation and Plastic free campus in campus.

NSS/NCC unit has organized programmes on topics like Gender issues, Women's security on different occasions. Institute promotes faculties to organize and conduct different extension activities and workshops in other institutes. Under this, all departments have conducted many extension activities for society in vicinity and at different other locations.

For holistic development of the student tests, sports, cultural events, technical and nontechnical events are organized.

- For intellectual development sessions on competitive exams and tests

are conducted.

- For social awareness and development NSS/NCC programs are

organized.

- Sport events are organized for physical development of students.

A systematic plan as well as event calendar is prepared every year to extend services in the neighborhood community and sensitize students towards social issues and holistic development. Celebrations of birth anniversaries of national heroes and various activities which have contributed towards patriotism, national services and etc. such as:

- Yoga Day
- Blood Donation Camp
- Republic Day and Independence Day

Plastic Free Campus and etc

3.4.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 0

3.4.2.1 **Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.**

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	00	00	00

File Description	Document
Number of awards for extension activities in last 5 year	[View Document]()
e-copy of the award letters	[View Document]()

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

Response: 11

3.4.3.1 **Number of extension and outreached Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
4	0	2	1	4

File Description	Document
Number of extension and outreach Programmes conducted with industry, community etc for the last five years	[View Document](#)

3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years

Response: 2.56

3.4.4.1 **Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
390	0	350	60	270

File Description	Document
Report of the event	[View Document](#)
Average percentage of students participating in extension activities with Govt or NGO etc	[View Document](#)

3.5 Collaboration

3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year

Response: 0

3.5.1.1 **Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	00	00	00

File Description	Document
Details of Collaborative activities with institutions/industries for research, Faculty exchange, Student exchange/ internship	[View Document](#)

3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years

Response: 1

3.5.2.1 **Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
00	01	00	00	00

File Description	Document
e-Copies of the MoUs with institution/ industry/corporate houses	[View Document](#)
Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years	[View Document](#)

23-08-2022 12:37:10

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

Institution has adequate physical facilities for teaching-learning activities. College premises are located at prime location on NH2 (Station and Govindpur road). Its eco-friendly campus which creates good learning environment. The infrastructure facilities are adequate according to the requirement of students. The college has following facilities for teaching-learning and equipment.

- Institution has 16 classrooms with optimum facilities.
- Institution has 10 class rooms which are fitted with LCD projector.
- Institution has 04 Seminar Hall along with Wi-Fi facilities.
- Institution has own laboratories for science students such as Physics, Chemistry, Botany, Zoology, Environmental Science and Biotechnology.
- Institution has own NSS/NCC unit to facilitate for visitors, guests and students
- Institution has Computer Lab for BCA, BBA, B.Sc., B.Com, Environmental Science, Biotechnology for Practical, having 71 computers with LAN connectivity, printers, Scanner.
- Institution Principal Chamber has computer & internet connection, telephone facility.
- IQAC Cell having computers with LAN facility.
- Separate Common Rooms for boys and girls.
- Separate wash rooms for boys, girls and staff members.
- RO drinking water facility.
- Suggestion Box/Complaint box/Feedback box
- Inverter/UPS facility for office.
- Library having reference books, encyclopedia, newspapers, magazine for students and staff.
- First Aid Facility.
- Wi-Fi facility in office, library, class rooms, seminar halls.

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

- Institution provides playground for organizing events of Inter- College Athletic Meet, Cricket, Volleyball, Basketball etc.
- Institution provides sports facilities for outdoor games and indoor games like Badminton, Table-Tennis, Carom, Chess, Ludo, etc.
- Institution provides Track-suits, T-shirts, sports kit, etc. to students for practice.
- There is a provision for providing TA/DA to players for participation in Inter-College Meet, University Meet, State Meet and National events.
- Winners are felicitated with Mementos, Certificate, Medal.
- Felicitation during annual meet is arranged by the institution.

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. *(Data for the latest completed academic year)*

Response: 16.67

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 3

File Description	Document
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View Document

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 65.42

4.1.4.1 **Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)**

2018-19	2017-18	2016-17	2015-16	2014-15
21.20	49.97	87.94	34.65	50.63

File Description	Document
Upload Details of budget allocation, excluding salary during the last five years (Data Template)	View Document
Upload audited utilization statements	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

Name of ILMS software	Nature of automation (fully or partially)	°	Year of Automation
1.	•	2.0	2014

4.2.2 The institution has subscription for the following e-resources

1. e-journals
2. e-ShodhSindhu
3. Shodhganga Membership
4. e-books
5. Databases
6. Remote access to e-resources

Response: A. Any 4 or more of the above

File Description	Document
Upload any additional information	View Document
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership , Remote access to library resources, Web interface etc (Data Template)	View Document

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 2.38

4.2.3.1 **Annual expenditure of purchase of books/e-books and subscription to journals/e- journals year wise during last five years (INR in Lakhs)**

2018-19	2017-18	2016-17	2015-16	2014-15
1.94	6.72	1.02	1.65	0.55

File Description	Document
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the last five years (Data Template)	View Document
Audited statements of accounts	View Document

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year

Response: 0

4.2.4.1 Number of teachers and students using library per day over last one year

File Description	Document
Details of library usage by teachers and students	[View Document](#)

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

Institution has well developed system for providing IT facilities to the users. Some of the facilities are as mentioned below:

- Institution has Wi-Fi facility with 100 MBPS speed.
- 04 Departments and 06 Class rooms have LCD projectors, overhead projectors, printers and scanners
- Institution website is maintained and update time to time.
- Administrative block and computer lab are connected with LAN.
- Computers of the institution are connected with printers, scanners wherever required.
- Almost all Computers have internet facilities.
- Institute has Oreli-Tel software installed in English Language Lab.
- Institution has 10 smart classrooms for teaching-learning process.
- Most of the departments have projector facilities for Power Point presentation of the students.
- Maintenance of the computers, up gradation of software and hardware is done by contract basis.
- Maintenance and up-gradation is done from time to time.

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 99:1

File Description	Document
Student – computer ratio	[View Document](#)

4.3.3 Bandwidth of internet connection in the Institution

Response: E. < 05 MBPS

File Description	Document
Upload any additional Information	[View Document](#)
Details of available bandwidth of internet connection in the Institution	[View Document](#)

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 34.59

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)**

2018-19	2017-18	2016-17	2015-16	2014-15
23.82	57.42	17.48	10.18	18.97

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View Document](#)
Audited statements of accounts	[View Document](#)

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

Institution makes budgetary provision under different heads for maintaining and utilizing the Campus infrastructure facilities. Institute Development Committee assigned enough funds for renovation. The allocated funds are utilized under the observation of various monitoring Committees such as Purchase Committee, Renovation Committee, Sports Committee, Library Committee, Lab Maintenance Committee, Students Feedback Committee etc. of the College.

To maintain and upkeep the infrastructure, Institute facilities and equipment, following activities are undertaken by college: -

- Stock Register is maintained in each department by the concerned Head of the Department. All equipment/items purchased are entered in stock register prior payment to vendor.
- The maintenance of library and reading room is done regularly by library staff under the supervision of Prof. I/C Library.
- Computer/Xerox Machine/AC/Water Cooler/Water purifier and other electric and electronic equipment are maintained under annul maintenance contract (AMC).
- Minor repairing work of physical infrastructure is done by college administration through various committees.
- The requirement of major infrastructure and civil work of the College is generated by IQAC on demand of institutional development council which after approval from Building Committee, requests JSBCCL to prepare a proposal, estimate for the project which is subsequently submitted to

the State Government through University for grant.

- Routine cleaning of water tanks, disposal of garbage, pest control and other related activities are done by Grade - IV Employees.
- Maintenance of furniture and plumbing is done on a regular basis by outsourcing.

File Description	Document
Upload any additional information	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 8

5.1.1.1 **Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)**

2018-19	2017-18	2016-17	2015-16	2014-15
1069	1194	650	422	0

File Description	Document
upload self attested letter with the list of students sanctioned scholarship	[View Document](#)
Upload any additional information Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years (Data Template)	[View Document](#)

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 0

5.1.2.1 **Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)**

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Number of students benefited by scholarships and freeships institution / non- government agencies in last 5 years (Date Template)	[View Document](#)

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

    1. Soft skills
    2. Language and communication skills
    3. Life skills (Yoga, physical fitness, health and hygiene)
    4. ICT/computing skills

Response: D. 1 of the above

File Description	Document
Details of capability building and skills enhancement initiatives (Data Template)	[View Document](#)
Link to Institutional website	[View Document](#)

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 0

5.1.4.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	[View Document](#)

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

    1. Implementation of guidelines of statutory/regulatory bodies
    2. Organisation wide awareness and undertakings on policies with zero tolerance

3.Mechanisms for submission of online/offline students' grievances
4.Timely redressal of the grievances through appropriate committees

Response: D. 1 of the above

File Description	Document
Upload any additional information	[View Document](#)
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	[View Document](#)
Details of student grievances including sexual harassment and ragging cases	[View Document](#)

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 0.13

5.2.1.1 **Number of outgoing students placed year - wise during the last five years.**

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	8	7	0

File Description	Document
Self attested list of students placed	[View Document](#)
Details of student placement during the last five years (Data Template)	[View Document](#)

5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 0

5.2.2.1 **Number of outgoing student progression to higher education during last five years**

File Description	Document
Upload supporting data for student/alumni	
Details of student progression to higher education (Data Template)	View Document
Any additional information	View Document

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)

Response: 40.24

5.2.3.1 **Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations, *etc.*)) year-wise during last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
6	1	1	0	0

5.2.3.2 **Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
6	1	82	35	16

File Description	Document
Number of students qualifying in state/ national/ international level examinations during the last five years (Data Template)	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 0

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	00	00	00

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national/international level during the last five year	[View Document](#)
e-copies of award letters and certificates	[View Document](#)

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities following duly established processes and norms (student council, students representation on various bodies)

Response:

Student council association actively participates in various activities. This association is monitored by Faculty members who are responsible for the smooth conduct of the association meetings and events. They help in coordinating all events related to academics and other co-curricular & extra-curricular activities such as Seminars, Workshops, Symposium, Conference and Inter-collegiate meet to develop their personality and skills of the student's ability as per the directives of Principals. They also do lot of academic as well as administrative work by taking the help of NCC students such as National Festivals, Birth/Death Anniversaries of important leaders, International Women's Day, Yoga Day, Teachers Day, Fresher's party, Farewell Party, World Literacy Day, World AIDS Day, etc. They also motivate other students to take part in the activities to conducted by the Institute. They work as a medium between faculty and students.

Contribution of the Student Council in Academic Administration.

It provides necessary support to the council members in organizing & coordinating the events. It encourages the students to develop their leadership skills through these activities.

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 0.4

5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	2	0	0

File Description	Document
Upload any additional information	[View Document](#)
Report of the event	[View Document](#)
Number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions (Data Template)	[View Document](#)

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

Alumni association was established in the year 2014 with a view that the Alumnus will contribute in the progression of the college. The memorandum of the alumni association of the college is with the following objectives:

- To guide the students' in their personality development. They provide inputs and share their experiences regarding skills, recent technologies & trends in corporate world, application of knowledge and corporate working culture.
- To establish a healthy relationship between the students, alumni and all academic fraternities of the College.
- To help alma mater in organising Seminars, Symposium, Workshop and other activities in shaping the personality and career of fellow students.
- To help in academic, infrastructure and development programmes.

- To help in career counselling and placement. They assist and guide the students to crack the interviews. They also share their experience with the students and motivate them for their career development in various domains.
- A tradition of inviting alumni for Annual Alumni Meet "Convergence". In this meet the alumni get chance to reconnect with the Alma mater and old friends. This is the best platform for networking and sharing new trends and current happenings in the corporate world. These inputs are helpful to

academicians for moulding the aspiring students.

5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: E. <1 Lakhs

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

The vision of the institution is to render our College into a centre of quality learning and our mission is to shape our students into smart, responsible and sincere citizens by imparting both material and moral education. Considering the changing scenario and the growing needs of the day, we are also very keen to introduce different types of traditional and non-traditional courses, different job-oriented courses and vocational training in our institution to ensure their future and make them free from poverty, unemployment and social injustice. We have also our dream to save our students from any kind of material and moral degradation through both moral and ethical education. There have been great deals of probability of prosperity of our institution because it holds all sorts of necessary potency for rendering itself into a leading academic institution and a centre of quality learning. Moreover, it also aims.

- To impart higher education among the students of the locality.
- To provide traditional, modern and vocational education for the students.
- To make our students self-sufficient and self-reliant.
- To create smart, sincere and responsible citizen of India.
- To emancipate students from all social evils and injustice.
- To serve the locality by inculcating general awareness.
- To make aware of the health and hygiene consciousness from the adolescent to students hood onwards.
- We have open door policy.
- Every department prepares a roadmap for the upcoming semester in terms of infrastructural and academic growth. Departmental budget is prepared by taking suggestions from Head of Department, and faculty members.

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

The vision of the institution is to render our College into a centre of quality learning and our mission is to shape our students into smart, responsible and sincere citizens by imparting both material and moral education. Considering the changing scenario and the growing needs of the day, we are also very keen to introduce different types of traditional and non-traditional courses, different job-oriented courses and vocational training in our institution to ensure their future and make them free from poverty, unemployment and social injustice. We have also our dream to save our students from any kind of material and moral

degradation through both moral and ethical education. There have been great deals of probability of prosperity of our institution because it holds all sorts of necessary potency for rendering itself into a leading academic institution and a centre of quality learning. Moreover, it also aims.

· To impart higher education among the students of the locality.

· To provide traditional, modern and vocational education for the students.

· To make our students self-sufficient and self-reliant.

· To create smart, sincere and responsible citizen of India.

· To emancipate students from all social evils and injustice.

· To serve the locality by inculcating general awareness.

· To make aware of the health and hygiene consciousness from the adolescent to students hood onwards.

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

After visit of NAAC peer team from 24th to 26th November 2014, the college prepared a perspective / strategic plan by taking the following aspects:

- NAAC peer team's observations and recommendations for quality enhancement of the Institution.
- Vision and Mission of the Institution
- Feedback obtained from various stakeholders of the college
- Promote of higher education

Strategic plan :

The institution planned the following activities for the quality enhancement of the Institution:

- **Introducing new courses**

There is a huge demand of the various stakeholders of the institution, the College plans to introduce new

academic courses 2019 such as BBA & BCA. As per the demands of the stakeholders the college plans to start value aided and skill-based courses such as Certificate course

1.Soft Skill Development Programme in Spoken English   *OrelliTell* for Language Lab.

2. Spoken Tutorial Programme of IIT Bombay (MHRD) and

3. TISS EXCEL Programme.

- **Strengthening feedback system**

Institution plans to strengthen the feedback system. It makes structured questionnaire to obtain feedback system from various stakeholders such as Students, Faculty Members, Alumni, Parents and etc.

- **Increasing the numbers of computers and other ICT related equipments**

Institution plans to increase the number of computers and ICT enabled equipment for the betterment of academic and administrative activities.

- **Strengthening curricular, co-curricular and extra-curricular activities**

For development of the students the institution proposes to strengthen curricular and extra-curricular activities through N.S.S., N.C.C., Cultural activities

- **Promoting culture and innovation**

The institution plan to promote research, culture and innovation through research committee, Research papers, Publications and participations in innovation based activities. The institution organize Seminars, Workshops and Conferences, through various departments.

- **Strengthening the infrastructure**

Institution plans to renovate and develop parking stand for students, modernize existing Language Lab, Computer lab, Library and other science laboratories such as Physics, Chemistry, Botany, and Zoology. It plans to modify ICT enabled classrooms and Seminar Hall, Fire Extinguisher, etc.

- **Strengthening skill development activities**

For the personality development of the students, the college plans to strengthen skill development.

- **Strengthening the ICT enabled teaching**

Institution plans to strengthen ICT enabled teaching through the use of E-learning resources and learning management systems.

- **Increasing library learning resources**

Institution plans to increase Library Learning Resources for the development of students and staff.

- **Strengthening the activities of career counseling cell**

Institution proposes to strengthen the activities of career counseling cell.

- **Increasing participation of students in cultural and sports activities**

Institution plans to increase participation of students in cultural and sports activities for the development of the students.

- **Increasing Faculty / Staff development programme**

Institution proposes to increase Faculty as well as Staff development programmes such as Workshops, Seminars, Conferences, Computer Training, etc.

- **Conducting green and energy audit of college campus**

Institution plans to conduct Green Audit, Energy Audit of the College Campus.

- **Strengthening innovative pedagogical teaching**

Institution plans to strengthen innovative pedagogical teaching such as ICT enabled, interactive method, video conferencing , YouTube learning, experiential learning, Seminars, Workshop Group discussion, Mentor-mentee programme, Use of Language Lab, Industrial Visits, Excursion, etc.

File Description	Document
strategic Plan and deployment documents on the website	[View Document](#)
Paste link for additional information	[View Document](#)

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.

Response:

Governing Body has decided to form the following Committees for smooth running of the Academic and Administrative works such as Anti Ragging Cell, Grievance Redressal Cell for SC/ST, Library Committee Sports Committee, R&D Committee, Women's Grievance Cell, Discipline Committee, etc.

- P.K. Roy Memorial College has very good physical infrastructure with well-equipped laboratories, computing facilities with networking. Wi-Fi campus and committed faculty members who are young, dynamic and quality conscious. In-house placement and training programs, career guidance for students in getting good placements in industries. PKRMC willingness to recognize weaknesses and make improvement for atmosphere of success for students, faculty and staff is its uniqueness.
- Rojgar Mela may provide good employment potential to our college students.

Challenges: Emerging competition from local, global area and others. Suggestion by the governing body members Outcome should be good Results of the institute irrespective of the branch should be improved. Student's assessment and feedback should be taken into consideration. Feedback from students has to be maintained. To present the investments in R&D Cell. To identify the probable date for applying NAAC. To constitute all statutory committees as per the guidelines of University & UGC. To maintain records of all necessary committees. Maintaining good track record of placements especially for core jobs.

6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: D. 1 of the above

File Description	Document
Screen shots of user interfaces	[View Document](#)
ERP (Enterprise Resource Planning) Document	[View Document](#)
Details of implementation of e-governance in areas of operation, Administration etc	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

The P.K. Roy Memorial College is a constituent unit of B.B.M.K. University, Dhanbad (a State University established by the Jharkhand State). The welfare schemes for the staff is implemented as the directives of the Jharkhand University Act 2000 (as amended up-to-date) and the State Welfare Schemes as and when implemented. Currently the College has following welfare schemes for its employees:

· Employee Provident Fund

- Group Insurance for Teaching and Non-Teaching staff.

· Employee Welfare Fund for Teaching and Non-Teaching staff.

· Gratuity.

· Encashment of Earn leave at the end of service

· Arrangement of Personal loans from Bank.

- Arrangement of O.D against salary from Bank.

- Festival advance for Non-Teaching Staff.

· Provision for fee concession in admissions for wards of Teaching and

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Details of teachers provided with financial support to attend conference, workshops etc during the last five years	[View Document](#)

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 0

6.3.3.1 **Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Reports of the Human Resource Development Centres (UGC ASC or other relevant centres)	View Document
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff	View Document

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

Response: 0

6.3.4.1 **Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Details of teachers attending professional development programmes during the last five years	View Document

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

Institution Performance Appraisal System (PAS) provides feedback format to Faculty members and Staff, and help them in understanding the changing needs of students. The performance appraisal of all employees is essential for the achievement of quality educational experiences for all Faculty Members, Staff and Students. The performance appraisal process provides opportunities for staff development and encourages the professional growth of each staff member while acknowledging and affirming the efforts, involvement, and achievements of all employees. PAS system encourages the faculty members to make excellent performance in teaching–learning and research. The institution has performance based appraisal system for the Assessment of Teaching and Non-Teaching staff. The Appraisal report is based on the Annual performance of the employ on the basis of their academic, research and other extra-curricular activities. It is also based upon his/her relation with the students, colleagues and administration.The overall report is further reviewed by the chairman of the governing body and final performance functioning status is set up and confidentially recorded in the Office.

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

Institution has an effective mechanism for auditing the accounts. The accounts of the institution are audited by Chartered Accountant regularly. All expenses are audited by the Internal audit. The internal audit team deputed by the Institution does the verifying of various types of accounts relating to the funds especially received from the State government and University Grants Commission (UGC). The internal audit team deputed by the Institution also audits Stock register, Library, etc. The Accounting and Auditing Committee looks after the internal audit and it is presented to the certified Chartered Accountant. The Last external audit was done in 2018-19 and audit report was quite satisfactory.

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the last five years	[View Document](#)

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

The Principal of the institution monitors the use of resources received from the State Government, UGC, RUSA, ICPR, ICSSR, etc. The allocated funds are utilized to purchase equipments, chemicals, renovation, research, organize seminars, workshops, conferences, etc.

Administration and Finance Committee, review the use of resources including audit, budget and account. They make recommendation for better handling of resources and effective mobilization of available funds. For smooth running of the institution various committees have been constituted, each committee studies its own field and analyses the requirements and then forwards it to Principal.

Finance committee then looks into these requirements, adding the future aspects of planning. In case of any need where the financial support is required, proper demand in writing is made from the concerned Department. For e.g. in case of any requirement, the details of the requirement of the equipments, maintenance infrastructures etc are prepared and proper procedure for purchase is adopted.

To make teaching-learning effective it is very important that the environment and campus of the institution should be clean. The college staff and students are always ready for it. There is always need for maintaining and upgrading the facilities provided by the college from time to time.

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

- various programs for quality improvement.
- Documents are prepared and maintained.

  Preparation of Academic Audit.

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives   )

Response:

*The institution reviews its teaching lea*Internal Quality Assurance Cell (IQAC) came into existence on 02-11-12. It adopts a participatory approach. The IQAC has become a part of the institution's system and works towards realisation of the goals of quality enhancement and sustenance. The prime task of the IQAC is to develop a system for conscious, consistent and catalytic improvement in the overall performance of the institution. The institutional policy is to maintain quality assurance and how it contributes in institutionalizing the quality assurance processes, students and alumni etc., institutional integrated framework for quality assurance of the academic and administrative activities, institutional training to its staff for effective implementation of the quality assurance procedures, Academic Audit of the academic provisions the outcomes used to improve the institutional activities, and institutional mechanisms to continuously review the teaching learning process.

The Institute has developed several quality assurance mechanisms under Academic Monitoring Committee as under:-

- To develop a system for conscious, consistent and catalytic action.

* To improve the academic and administrative performance of the institution.
* To promote measures for institutional functioning towards quality enhancement.
* Preparation of Academic Calendar.
* Feedback reports are received from Students.
* Encourage and provide support for quality improvement in Teaching, Learning, Research.

6.5.3 Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
2. **Collaborative quality intitiatives with other institution(s)**
3. **Participation in NIRF**
4. **any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

Response: D. 1 of the above

File Description	Document
Upload e-copies of the accreditations and certifications	View Document
Upload details of Quality assurance initiatives of the institution	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

a) **Safety and Security:**

- Precautions have been taken in the Campus, Library, Common Room area to monitor the movement of students and ensure safety of the students.
- Closed circuit cameras have been installed at various points to record the activities of the people moving in the campus.
- The institution has Women Grievances Cell and Anti-Sexual Harassment Cell which looks after the issues pertaining to women in particular.
- Women Grievance Cell and Anti-Sexual Harassment Cell is capable of dealing cases very confidently with its team of Principal, Head of the Cell and women faculty members.
- The Cell conducts various activities to encourage women to fight against any kind of injustice resulting from gender bias.
- The institution of Anti-Sexual harassment of women students are nil due to the discipline in the campus.

-

   b) Counselling :

- Women Grievance Cell and Anti-Sexual Harassment Cell carries out regular counseling to the female students in groups and at individual level.
- We organize workshops for stress free life by the selected resource persons. Faculty counselors are always available to counsel the girl students.
- Counseling facility is also provided from Career Development Centre (CDC). This is initiated by the recommendation of any of the faculty or parents of the students.

-

   Common Room :-

- Separate common rooms for Boys and Girls.

File Description	Document
Link for specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	[View Document](#)

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

1. Solar energy
2. Biogas plant
3. Wheeling to the Grid
4. Sensor-based energy conservation
5. Use of LED bulbs/ power efficient equipment

Response: C. 2 of the above

File Description	Document
Geotagged Photographs	[View Document](#)

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

* Solid waste management
* Liquid waste management
* Biomedical waste management
* E-waste management
* Waste recycling system
* Hazardous chemicals and radioactive waste management

Response:

Solid Waste Management :

In Solid Waste Management on three R's i.e. Reduce, Reuse and Recycle.

* Reduce: Reduction in use of raw materials
* Reuse: Reuse of waste materials and recycling.
* Recycle: Recycling of materials.

There are two types of Solid wastes (i) Bio-degradable (ii) Non-bio degradable Bio-degradable waste is allowed to degrade or decompose of materials. Dust bins are provided throughout the campus.

Liquid Waste Management:

In Liquid Waste Management, there is a drainage system leading to the closed collection tanks. The tanks are regularly cleaned to avoid stagnation of water.

E-Waste Management:

E-waste (Electronic waste), broadly describes loosely discarded, surplus, broken, electrical or electronic devices. The problem of e-waste has become an immediate and long-term concern as it can lead to major environmental problems endangering human health.

File Description	Document
Any other relevant information	[View Document](#)
Link for Relevant documents like agreements/MoUs with Government and other approved agencies	[View Document](#)
Link for Geotagged photographs of the facilities	[View Document](#)

7.1.4 Water conservation facilities available in the Institution:

1. **Rain water harvesting**
2. **Borewell /Open well recharge**
3. **Construction of tanks and bunds**
4. **Waste water recycling**
5. **Maintenance of water bodies and distribution system in the campus**

Response: B. 3 of the above

File Description	Document
Geotagged photographs / videos of the facilities	[View Document](#)
Any other relevant information	[View Document](#)

7.1.5 Green campus initiatives include:

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

Response: C. 2 of the above

File Description	Document
Various policy documents / decisions circulated for implementation	View Document
Geotagged photos / videos of the facilities	View Document

7.1.6 Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:

1. **Green audit**
2. **Energy audit**
3. **Environment audit**
4. **Clean and green campus recognitions / awards**
5. **Beyond the campus environmental promotion activities**

Response: E. None of the above

File Description	Document
Reports on environment and energy audits submitted by the auditing agency	View Document

7.1.7 The Institution has disabled-friendly, barrier free environment

1. **Built environment with ramps/lifts for easy access to classrooms.**
2. **Divyangjan friendly washrooms**
3. **Signage including tactile path, lights, display boards and signposts**
4. **Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment**
5. **Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

Response: C. 2 of the above

File Description	Document
Geotagged photographs / videos of the facilities	View Document

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

Different Activities of the College

The College provides an inclusive environment with tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities.

Various cultural and sports activities are organized in the College to promote harmony towards each other. Commemorative days like Women's Day, Aids Day, Yoga Day, Holi, Iid,Gurupurnima, Karma, Sarhul etc. are celebrated in the College. All these celebrations promote interaction among people of different cultural backgrounds.

In the cultural programmes organized in the college all students take active part irrespective of their cultural and communal backgrounds. In Blood Donation Camps besides students, parents are also invited for donation of blood without any discrimination of caste, creed or culture.

There are Students Grievance Cell, Women's Grievance Redressal Cell and Anti- Harassment Cell of the college address the issues related to students and staff.

File Description	Document
Link for any other relevant information	[View Document](#)
Link for supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View Document](#)

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

P K Roy Memorial College undertakes initiatives by organizing various activities to sensitize its students and employees to the constitutional obligations: values, rights, duties and responsibilities of the citizens.

On 26th November 2018, Constitution day was celebrated by the Department of Political Science and NSS unit of the college – Dr Praveen K Singh, HoD Political Science organised the programme. He narrated the fundamental rights, Duties, Values and responsibilities of citizens as stated in Constitution of India. He appealed to all students to remember the struggle of freedom and respect the National Flag and National Anthem. Our constitution provides for human dignity, equality, social justice, Human rights and freedom, Rule of law, equity and respect and superiority of constitution in the national life. The whole country is government on the basis of the rights and duties enshrined in the Constitution of India.

As a part of strengthening the democratic values Dr Gagan Pathak has been nominated as Electoral Literacy Coordinator under whose guidance, Electoral Literacy Club and voters awareness forum are created to literate the students and the general public about the Democracy. A voters pledge programme was organized on 24th Jan 2020 for students and faculties at VTU, Belagavi. The national Voters day University level essay competition both in Kannada and English was organized on 17 th Dec 2019 .Awareness procession was also organized at Sati Bastwad Village in the second week of Jan 2020.Earlier activities relating to this task were undertaken by our NSS and YRC committee. Every year Republic day

is Celebrated on 26th Jan by organizing activities highlighting the importance of Indian Constitution. Similarly constitution day also would be celebrated on 26th Nov every year. Independence day is also celebrated every year to highlight struggle of freedom and importance of Indian constitution.

File Description	Document
Link for details of activities that inculcate values necessary to render students in to responsible citizens	View Document
Link for any other relevant information	View Document

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

1. The Code of Conduct is displayed on the website
2. There is a committee to monitor adherence to the Code of Conduct
3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

Response: D. 1 of the above

File Description	Document
Details of the monitoring committee composition and minutes of the committee meeting number of programmes organized reports on the various programs etc in support of the claims	View Document
Code of ethics policy document	View Document

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date and duration of the initiative	Name of the initiative	Issues addressed	Number of participating students and staff
1.			25th January	National Voters' Day	Awareness	124

				8th March	International Women's Day	Awareness	1.
				21st March	Green Drive (Tree Plantation)	Plantation	50
				21st June	Yoga Day	Public Health	222
				25th September	Poster Making Competition on Women Empowerment	Awareness	37
				1st December	World AIDS Day	Awareness	120
				10th December	International World Human Right Days'	Awareness	84
1.				25th January	National Voters' Day	Awareness	192
				8th March	International Women's Day	Awareness	1.
				21st March	Green Drive (Tree Plantation)	Plantation	1.
				21st June	Yoga Day	Public Health	1.
				25th September	Poster Making Competition on Women Empowerment	Awareness	43
				1st December	World AIDS Day	Awareness	1.
				10th December	International World Human Right Days'	Awareness	1.
				25th January	National Voters' Day	Awareness	175
1.				8th March	International Women's Day	Awareness	126
				21st March	Green Drive (Tree Plantation)	Plantation	60
				5th June	World Environment Day	Awareness	24
				21st June	Yoga Day	Public Health	273
				25th September	Poster Making Competition on Women Empowerment	Awareness	47

			11th November	National Education Day	Awareness	44
		3	17 Nov 2017, 21-22 Dec, 2017, 15 Apr 2018	Campus Placement Drive	Employment to local students	6654
			1st December	World AIDS Day	Awareness	134
			10th December	International World Human Right Days'	Awareness	96
1.	1			Soft Skill Development Programme in English (Language Lab)	Skill Development	11
			25th January	National Voters' Day	Awareness	203
			8th March	International Women's Day	▪	149
			21st March	Green Drive (Tree Plantation)	Plantation	54
			5th June	World Environment Day	Awareness	45
			21st June	Yoga Day	Public Health	255
			25th July	Swachhta Pakhwada	Clean Environment	18
			25th September	Poster Making Competition on Women Empowerment	Awareness	55
			11th November	National Education Day	Awareness	70
			1st December	World AIDS Day	Awareness	108
			10th December	International World Human Right Days'	Awareness	112
1.			25th January	National Voters' Day	Awareness	234
			8th March	International Women's Day	▪	124
			21st March	Green Drive (Tree	Plantation	71

			Plantation)		
		5th June	World Environment Day	Awareness	72
		21st June	Yoga Day	Public Health	267
		25th September	Poster Making Competition on Women Empowerment	Awareness	65
		11th November	National Education Day	Awareness	94
		1st December	World AIDS Day	Awareness	110
		10th December	International World Human Right Days'	Awareness	85

File Description	Document
Link for Geotagged photographs of some of the events	[View Document](#)

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

Best Practices – I

Goal, Aims and Objectives:

- To improve footfall of students in the library
- To restore connected ness to books and books reading habits among students
- To earn while learn scheme for students

The library hours are being introduced in the routine and are being made part of regular curricula. The departmental libraries are being maintained by the respective departments and are also rich. It caters to the needs of the PG students and teachers of respective departments. An initiative has been taken for student's participatory management of Library. This will mitigate human resource crunch for the management of the

library books. Under this scheme a few students of each department have been encouraged to manage and maintain the departmental library and for that they will be paid a token amount – "Earn while learn scheme", and

finally will be awarded a certificate and marks in internal examinations.

Best Practices – II

Title of the Practice: Introduction of Virtual and Flipped Classrooms

Objectives of the Practice:

- To address fast learners.
- To reach out of reach students.
- To introduce students with the paradigm shift in higher education.

There has been a paradigm shift in higher education system from teacher centric to student centric teaching. To address fast learners and to support slow learners of a class, a flipped classroom has been introduced in a few programmes such as Biotechnology, Environmental Science, BBA and BCA. Virtual classrooms and Swayam Prabha too have been introduced in the classes. College is using the tools of ICT to reach out of reach students in this method. This will make the Digital India programme successful.

File Description	Document
Link for Best practices in the Institutional web site	[View Document](#)

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

P K Roy Memorial College Dhanbad has vivid vision. We are promoting the core values of justice freedom, sincerity, truth and joy.

Liberty, equality and fraternity are the main ideals from which students are made acquainted. Either Hindi

or English it necessary for every students to opt. at degree sem I level .

Great literature is simple language charged with meaning to the almost possible degree. Literature always anticipated life. It does not copy it but mould it to its purpose.

We teach and boost literature in Honours classes or General Classes as an artistic expression of the best that is known and thought in the world. Students study literature as a record on man's dreams and ideals, his hopes and aspirations, his failures and disappointments, his experiences and observations. It appeals to the widest interests and the simplest human emotions. It knows no nationality, nor any bounds save those of humanity.

Students are made aware with elementary passion and emotions – Love and Hatred, joy and sorrow, fear and faith – which are an essential part of our human nature. The more it reflects these emotions the more surely does it awaken a response in men of every race?

Students know great literature spontaneously It is not so much labored as inspired. It does not so much teach as thrill. It is not so much a lesson as a song. Literature students fundamental craving for:

1. Truth
2. Goodness and
3. Beauty

The work of the scientist is to find out the truth. The office of the preacher is to discover and disseminate the mission of the students of literature is to seek for beauty. They are provided food for the intellectual, emotional, imagination and aesthetic satisfaction.

We organize different literary competitions and seminars in college campus. We organize poetry competition. This competition time to time develops poetic – talent of the students. They are made aware of the main elements of poetry. They know how we can recite a poem successfully. Students are made aware of the poetics –style of different poets age-wise as well as century wise. They also learn art of poetry writing.

"Poetry is a spontaneous overflow of powerful feelings recollected in train quality"

"Poetry is an art of uniting pleasure with the help of reason calling out the Truth."

Poetry has thus a unique value in brightening and strengthen the mental horizon of the students poetry work as a tense that the withered soul of an individual in his unceasing struggle in this materials

World as a balm that soothes the nerves, as a force that elevates the mind and soul, as a product of sheer beauty and as a beacon to what is transcendent. Poetry has a function which can be discharged by nothing else in the world. Without it students cannot learn the basic values of life.

We organize speech competitions among students time to time. The main purpose of the competition is to develop literary expressions of the students. It also boosts language acquisition and language learning various topics is highlighted in the speech competitions.

1. Literature and its functions.

2. Literature reflects the spirit of the Age.
3. Art and morality
4. Art for Art's sake
5. Literature and science
6. Biography in literature
7. Poetry: its nature, power and functions.
8. Realism in poetry
9. Self –seeking in fiction
10. The images of mahatma Gandhi in India- English fiction
11. Satire in literature
12. The regional novel
13. The psychological novel
14. Historical novel
15. Science fiction
16. The gothic novel
17. Epic poetry
18. The balled in literature
19. The picaresque novel
20. Tragedy and the tragic hero
21. The comedy

From these speech competitions, students get a perfect understanding of literature as well as the core values of life.

"Is life worth issuing?

File Description	Document
Link for appropriate web in the Institutional website	[View Document](#)

5. CONCLUSION

Additional Information :

The College has proposed to start – 4 Years Integrated B. Ed. Course in Arts and Science, B. Voc. in Office Administration & Fashion Designing and Self-financing Vocational Course in Computer Science from next academic session i.e. 2021 in the light of Implementation of National Education Policy 2020.In addition to these following efforts are being taken to improve the teaching – learning process:-

1. Improvement of library for better utilization of e-library and digital library by the students & faculty.
2. Issuance of certificate on 2nd day after receipt of application from the students.
3. Introduction of smart QR code I- card for students, Faculty members and supportive staffs of the college
4. Improvement of :

1. Examination department – Introduction of **Central Announcement Facilities for examinations**-

1. Development of Central Data Processing Cell of the College.
2. For better surveillance introduction of new set of advanced CCTV cameras in Classrooms and other places on the campus
3. Cultural Activity Centre.

Concluding Remarks :

Conclusion:

P K Roy Memorial College has a long journey, and since its inception it has made all round progress, catering to needs of the students and society. It has gained prestigious position in the field of imparting quality education and ensuring all round development of students. With the demand of time and situation it has enriched its infrastructure facilities added new subjects/programmes and add-on-courses in the college. ICT has been made the integral part of teaching-learning process. For the professional growth of both teaching and office staff, the college organizes orientation Faculty Development programmes.

The college administration adopts positive attitude towards making teaching staff professionally more efficient and update. They are encouraged to participate in research activities, seminars, conferences, workshops and other academic activities and also motivated to undertake research projects under UGC, ICPR and other funding agencies.

Above all, the sole aim of the college is to achieve our mission by ensuring quality education with equity, excellence in teaching and innovation in research. We strive to reach the unreached and empower youth of rural and backward areas through skill- oriented education. We impart education with a view to groom a philanthropic self ensuring holistic growth contributing to reformation of nation and mankind.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
1.1.3	**Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years** 1. **Academic council/BoS of Affiliating university** 2. **Setting of question papers for UG/PG programs** 3. **Design and Development of Curriculum for Add on/ certificate/ Diploma Courses** 4. **Assessment /evaluation process of the affiliating University** Answer before DVV Verification : A. All of the above Answer After DVV Verification: C. Any 2 of the above
1.2.2	**Number of Add on /Certificate programs offered during the last five years** 1.2.2.1. **How many Add on /Certificate programs are offered within the last 5 years.** Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
03	00	00	00	00

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	00	00	00

Metric ID	Sub Questions and Answers before and after DVV Verification
1.2.3	**Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years** 1.2.3.1. **Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years** Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
60	00	00	00	00

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	00	00	00

Metric ID	Sub Questions and Answers before and after DVV Verification
1.3.3	**Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year**

1.3.3.1. Number of students undertaking project work/field work / internships

Answer before DVV Verification : 235

Answer after DVV Verification: 20

Remark : Only students of BSc Geology are considered as photograph attached of their field visit with banner, other reports are not attached. Only students list and permission letters will not be considered.

1.4.1	*Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders* *1) Students* *2)Teachers* *3)Employers* *4)Alumni* Answer before DVV Verification : A. All of the above Answer After DVV Verification: B. Any 3 of the above
1.4.2	**Feedback process of the Institution may be classified as follows:** **Options:** 1. **Feedback collected, analysed and action taken and feedback available on website** 2. **Feedback collected, analysed and action has been taken** 3. **Feedback collected and analysed** 4. **Feedback collected** 5. **Feedback not collected** Answer before DVV Verification : D. Feedback collected Answer After DVV Verification: D. Feedback collected
2.1.1	**Average Enrolment percentage (Average of last five years)** 2.1.1.1. **Number of students admitted year-wise during last five years** Answer before DVV Verification: 	2018-19	2017-18	2016-17	2015-16	2014-15
---	---	---	---	---
7044	8555	10507	9047	8158 | Answer After DVV Verification : | 2018-19	2017-18	2016-17	2015-16	2014-15
---	---	---	---	---
2134	2529	2150	2094	3012	 2.1.1.2. **Number of sanctioned seats year wise during last five years** Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
6292	5220	5220	5220	3901

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
3486	3486	3486	3486	3486

Remark : 2.1.1.1: Revised the no. of students admitted as per the list attached in 2.1 of the extended profile. 2.1.1.2: Revised the number of sanctioned seats as per the supporting document attached here.

2.1.2	**Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)**

2.1.2.1. Number of actual students admitted from the reserved categories year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
1051	2314	1988	1577	2019

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
1051	2290	1988	1577	1631

Remark : Counted only those seats filled against the quota w.r.t the metric 2.2 in the extended profile.

2.3.3	**Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)**

2.3.3.1. Number of mentors
Answer before DVV Verification : 32
Answer after DVV Verification: 1

2.4.2	**Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)**

2.4.2.1. **Number of full time teachers with *Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.* year wise during the last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15

19	35	36	34	31

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
4	14	14	15	15

Remark : Revised as per the degree certificates attached.

2.4.3	**Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)**

2.4.3.1. **Total experience of full-time teachers**
Answer before DVV Verification : 20
Answer after DVV Verification: 347

Remark : Considering the total experience of current year teachers as per the list attached.

2.6.3	**Average pass percentage of Students during last five years**

2.6.3.1. **Number of final year students who passed the university examination year-wise during the last five years**
Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
2642	2513	2917	2274	1587

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
2890	2963	2306	2073	1771

2.6.3.2. **Number of final year students who appeared for the university examination year-wise during the last five years**
Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
3384	2798	3281	2486	1680

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
3081	3295	2479	2273	1923

Remark : Revised as per the supporting document attached.

3.1.1	**Grants received from Government and non-governmental agencies for research projects,**

endowments, Chairs in the institution during the last five years (INR in Lakhs)

3.1.1.1. Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
780000	400000	00	549500	430000

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
00	7.50	00	00	7.29

Remark : Revised considering the mentioned year of grants in the sanction letters.

3.1.2	**Percentage of teachers recognized as research guides (latest completed academic year)**

3.1.2.1. Number of teachers recognized as research guides
Answer before DVV Verification : 13
Answer after DVV Verification: 4

Remark : HEI has uploaded 4 guideship notifications from the affiliating university.

3.1.3	**Percentage of departments having Research projects funded by government and non government agencies during the last five years**

3.1.3.1. Number of departments having Research projects funded by government and non-government agencies during the last five years
Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
01	01	00	02	01

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
01	01	00	01	01

3.1.3.2. Number of departments offering academic programes
Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
20	18	18	18	18

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
20	18	18	18	18

Remark : Revised w.r.t 3.1.1 & the sanction letters of grants attached.

3.2.2	**Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years** 3.2.2.1. **Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years** Answer before DVV Verification: <table><tr><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td></tr><tr><td>2</td><td>2</td><td>1</td><td>1</td><td>1</td></tr></table> Answer After DVV Verification : <table><tr><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td></tr><tr><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td></tr></table>
3.3.1	**Number of Ph.Ds registered per eligible teacher during the last five years** 3.3.1.1. **How many Ph.Ds registered per eligible teacher within last five years** Answer before DVV Verification : 01 Answer after DVV Verification: 06 3.3.1.2. **Number of teachers recognized as guides during the last five years** Answer before DVV Verification : 01 Answer after DVV Verification: 04 Remark : Revised as per the letters of notice attached from the university.
3.3.2	**Number of research papers per teachers in the Journals notified on UGC website during the last five years** 3.3.2.1. **Number of research papers in the Journals notified on UGC website during the last five years.** Answer before DVV Verification: <table><tr><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td></tr><tr><td>00</td><td>00</td><td>00</td><td>02</td><td>02</td></tr></table> Answer After DVV Verification : <table><tr><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td></tr><tr><td>00</td><td>00</td><td>00</td><td>00</td><td>01</td></tr></table>

Remark : Revised considering the ISSN number publications with UGC-CARE list.

3.3.3	**Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**

3.3.3.1. Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
1	1	1	1	1

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

Remark : No valid proof attached.

3.4.2	**Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years**

3.4.2.1. Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
00	01	01	00	00

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	00	00	00

3.4.3	**Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years**

3.4.3.1. Number of extension and outreached Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
00	50	68	62	65

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
4	0	2	1	4

Remark : Revised as per the newspaper reports attached.

3.4.4	**Average percentage of students participating in extension activities at 3.4.3. above during last five years**

3.4.4.1. **Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
2425	1490	1245	1490	1425

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
390	0	350	60	270

Remark : Revised w.r.t the programs considered in 3.4.3

3.5.1	**Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year**

3.5.1.1. **Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
01	04	02	05	01

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	00	00	00

3.5.2	**Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years**

3.5.2.1. **Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
00	02	00	00	00

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
00	01	00	00	00

Remark : Revised considering the copy of MoU attached.

4.1.3	**Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.** *(Data for the latest completed academic year)*

4.1.3.1. Number of classrooms and seminar halls with ICT facilities
Answer before DVV Verification : 20
Answer after DVV Verification: 3

Remark : 2 fixed and 1 portable projectors are considered.

4.1.4	**Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)**

4.1.4.1. **Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
2120292	4996967	8793824	3464665	5062852

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
21.20	49.97	87.94	34.65	50.63

4.2.2	**The institution has subscription for the following e-resources**

1. **e-journals**
2. **e-ShodhSindhu**
3. **Shodhganga Membership**
4. **e-books**
5. **Databases**
6. **Remote access to e-resources**

Answer before DVV Verification : A. Any 4 or more of the above
Answer After DVV Verification: A. Any 4 or more of the above

4.2.3	**Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)**

4.2.3.1. Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
193874	672008	102430	105060	54887

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
1.94	6.72	1.02	1.65	0.55

4.2.4	**Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year**

4.2.4.1. Number of teachers and students using library per day over last one year
Answer before DVV Verification : 687
Answer after DVV Verification: 0

4.3.3	**Bandwidth of internet connection in the Institution**

Answer before DVV Verification : A. ?50 MBPS
Answer After DVV Verification: E. < 5 MBPS

4.4.1	**Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)**

4.4.1.1. Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
2381986	5741623	1748027	1017550	1897223

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
23.82	57.42	17.48	10.18	18.97

5.1.1	**Average percentage of students benefited by scholarships and freeships provided by the Government during last five years**

5.1.1.1. Number of students benefited by scholarships and free ships provided by the

institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
2274	1772	1780	1467	466

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
1069	1194	650	422	0

Remark : Revised as per the Post Metric Scholarship / E Kalyan List attached.

5.1.3	**Capacity building and skills enhancement initiatives taken by the institution include the following**

1. **Soft skills**
2. **Language and communication skills**
3. **Life skills (Yoga, physical fitness, health and hygiene)**
4. **ICT/computing skills**

Answer before DVV Verification : A. All of the above
Answer After DVV Verification: D. 1 of the above
Remark : Revised as per the supporting proof.

5.1.4	**Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years**

5.1.4.1. **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
2195	7679	5430	1080	639

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

5.1.5	**The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases**

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**

3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: D. 1 of the above

5.2.1	Average percentage of placement of outgoing students during the last five years

5.2.1.1. Number of outgoing students placed year - wise during the last five years.

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
200	4459	1239	590	560

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	8	7	0

Remark : Revised as per the students mentioned in the attached copies of e-mails from the companies. Mere list of students attached by the HEI without any appointment orders will not be accepted.

5.2.2	Average percentage of students progressing to higher education during the last five years

5.2.2.1. Number of outgoing student progression to higher education during last five years

Answer before DVV Verification : 633

Answer after DVV Verification: 0

5.2.3	Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)

5.2.3.1. Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations, *etc.*)) year-wise during last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
1	0	82	35	16

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
6	1	1	0	0

5.2.3.2. Number of students appearing in state/ national/ international level examinations

(eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
1	0	82	35	16

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
6	1	82	35	16

Remark : 5.2.3.1: Revised as per the Qualifying Certificates attached. 5.2.3.2: Revised to initial input for the 1st three years and revised w.r.t students qualified for the last two years.

5.3.3

Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

5.3.3.1. Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
02	02	02	02	02

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	2	0	0

Remark : No supporting documents attached as mentioned in the SOP to support the claim. Input of 2016-17 is considered as per the newspaper report attached in the link.

6.2.3

Implementation of e-governance in areas of operation

1. **Administration**
2. **Finance and Accounts**
3. **Student Admission and Support**
4. **Examination**

Answer before DVV Verification : A. All of the above
Answer After DVV Verification: D. 1 of the above

6.3.2

Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

6.3.2.1. Number of teachers provided with financial support to attend

conferences/workshops and towards membership fee of professional bodies year wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
3	1	0	0	0

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

6.3.3	**Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years**

6.3.3.1. **Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
16	60	18	17	21

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

Remark : Neither all the Event Brochures and reports nor the list of participants and Photographs with date and caption are provided to support the claim. Annual reports highlighting the programs organized by the institution are also not attached as per SOP.

6.3.4	**Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).**

6.3.4.1. **Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
2	2	2	4	2

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15

0	0	0	0	0

Remark : Neither List of participating teachers nor E-copy of the certificates of the program attended by teachers are attached. Programs of duration less than one week will not be considered.

6.4.2	**Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)**

6.4.2.1. Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
0.45	0	0	0	0

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

6.5.3	**Quality assurance initiatives of the institution include:**

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
2. **Collaborative quality intitiatives with other institution(s)**
3. **Participation in NIRF**
4. **any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

Answer before DVV Verification : A. All of the above
Answer After DVV Verification: D. 1 of the above

7.1.2	**The Institution has facilities for alternate sources of energy and energy conservation measures**

1. **Solar energy**
2. **Biogas plant**
3. **Wheeling to the Grid**
4. **Sensor-based energy conservation**
5. **Use of LED bulbs/ power efficient equipment**

Answer before DVV Verification : D. 1 of the above
Answer After DVV Verification: C. 2 of the above

7.1.4	**Water conservation facilities available in the Institution:**

1. **Rain water harvesting**
2. **Borewell /Open well recharge**
3. **Construction of tanks and bunds**

	4. **Waste water recycling** 5. **Maintenance of water bodies and distribution system in the campus** Answer before DVV Verification : A. Any 4 or all of the above Answer After DVV Verification: B. 3 of the above
7.1.5	**Green campus initiatives include:** 1. **Restricted entry of automobiles** 2. **Use of Bicycles/ Battery powered vehicles** 3. **Pedestrian Friendly pathways** 4. **Ban on use of Plastic** 5. **landscaping with trees and plants** Answer before DVV Verification : A. Any 4 or All of the above Answer After DVV Verification: C. 2 of the above Remark : Serial nos. 2 & 4 are considered as per the valid proofs. Policy document on the green campus is not provided.
7.1.6	**Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:** 1. **Green audit** 2. **Energy audit** 3. **Environment audit** 4. **Clean and green campus recognitions / awards** 5. **Beyond the campus environmental promotion activities** Answer before DVV Verification : B. 3 of the above Answer After DVV Verification: E. None of the above
7.1.7	**The Institution has disabled-friendly, barrier free environment** 1. **Built environment with ramps/lifts for easy access to classrooms.** 2. **Divyangjan friendly washrooms** 3. **Signage including tactile path, lights, display boards and signposts** 4. **Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment** 5. **Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading** Answer before DVV Verification : A. Any 4 or all of the above Answer After DVV Verification: C. 2 of the above Remark : Considered serial nos. 1 & 2. Photo of wheel chair is non geo tagged and photo of human assistance is also not valid to support the claim. Policy document and information brochure is also not attached.
7.1.10	**The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.**

	1. **The Code of Conduct is displayed on the website**
	2. **There is a committee to monitor adherence to the Code of Conduct**
	3. **Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
	4. **Annual awareness programmes on Code of Conduct are organized**
	Answer before DVV Verification : A. All of the above
	Answer After DVV Verification: D. 1 of the above

2.Extended Profile Deviations

ID	Extended Questions
1.1	**Number of courses offered by the Institution across all programs during the last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
33	31	31	31	31

Answer After DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
721	687	687	687	687

2.1	**Number of students year-wise during last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
7044	8550	10507	9047	8198

Answer After DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
7044	8550	10507	9047	8198

2.2	**Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
5732	4580	4580	4580	3261

Answer After DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
1180	2290	2290	1631	1631

2.3	**Number of outgoing / final year students year-wise during last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
2439	2513	2502	2274	1587

Answer After DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
3081	3295	2479	2273	1923

3.1 | **Number of full time teachers year-wise during the last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
30	42	45	44	45

Answer After DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
34	42	43	43	43

4.1 | **Total number of classrooms and seminar halls**
Answer before DVV Verification : 20
Answer after DVV Verification : 18

4.2 | **Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
4792441	4919791	6028303	5555786	5855786

Answer After DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
45.02	107.39	105.42	44.82	69.60

4.3 | **Number of Computers**
Answer before DVV Verification : 71
Answer after DVV Verification : 30