



PKRMC COLLEGE DHANBAD <pkrmciqac@gmail.com>

AQAR of JHCOGN - 15699, EC(SC)/04/A&A/86 Dated:- December 10,2014 of P.K. Roy Memorial College, Dhanbad. Inbox x

CAPU AQAR <capuaqar@gmail.com>
To: PKRMC COLLEGE DHANBAD <pkrmciqac@gmail.com>

Fri, Jun 15, 2018 at 4:41 PM

NAAC/AQAR ACK/ JUNE/2018/

P.K. Roy Memorial College, Dhanbad

Saraidhela, Post :- Ism Campus

Dist:- Dhanbad

Jharkhand

Subject: Acknowledgement of AQAR

We are Acknowledging the receipt of Online Submission of Annual Quality Assurance Report (AQAR) for the Year: 2016-17.

For any queries related to AQAR, you may kindly contact E-mail ID (capuaqar@gmail.com).

Wishing you success in your Quality Enhancement Process.

THANKS WITH REGARDS
CAPU-AQAR
(CENTRAL APPLICATION PROCESSING UNIT)

[Quoted text hidden]

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

I. Details of the Institution

1.1 Name of the Institution	P.K. ROY MEMORIAL COLLEGE, DHANBAD
1.2 Address Line 1	SARAIHELIA, POST :- ISM CAMPUS, DIST:- DHANBAD; PIN NO. :- 826004
Address Line 2	-DO-
City/Town	DHANBAD
State	JHARKHAND
Pin Code	826004
Institution e-mail address	principalpkrmc@gmail.com
Contact Nos.	9431588089
Name of the Head of the Institution:	DR. BRAJ KISHORE SINHA
Tel. No. with STD Code:	0326 – 2207639
Mobile:	09431588089

Name of the IQAC Co-ordinator:

DR. S.K. SINHA

Mobile:

9431511498

IQAC e-mail address:

pkrmciqac@gmail.com

1.3 NAAC Track ID (For ex. MHCogn 18879)

JHCOGN - 15699

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC(SC)/04/A&A/86 Dated:- December 10, 2014

1.5 Website address:

www.pkrmc.ac.in

Web-link of the AQAR:

www.pkrmc.ac.in/AQAR2016-17.doc

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	2.58	2014	5 years
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

02/11/2012

1.8 AQAR for the year (for example 2010-11)

2016-17

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2014-15 submitted on Dec. 2015 (DD/MM/YYYY)
 ii. AQAR 2015-16 submitted on 24/06/2017 (DD/MM/YYYY)
 iii. AQAR _____ (DD/MM/YYYY)
 iv. AQAR _____ (DD/MM/YYYY)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

VOCATIONAL COURSES (ENV.SC. & BIO-TECH),
 BCA & BBA (in process)

1.12 Name of the Affiliating University (for the Colleges)

VINOBA BHAVE UNIVERSITY,
 HAZARIBAG

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text" value="No"/>		
University with Potential for Excellence	<input type="text" value="No"/>	UGC-CPE	<input type="text" value="No"/>
DST Star Scheme	<input type="text" value="No"/>	UGC-CE	<input type="text" value="No"/>
UGC-Special Assistance Programme	<input type="text" value="Yes"/>	DST-FIST	<input type="text" value="No"/>
UGC-Innovative PG programmes	<input type="text" value="Yes"/>	Any other (<i>Specify</i>)	<input type="text" value="Yes"/>
UGC-COP Programmes	<input type="text" value="No"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="07"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="01"/>
2.3 No. of students	<input type="text" value="02"/>
2.4 No. of Management representatives	<input type="text" value="01"/>
2.5 No. of Alumni	<input type="text" value="03"/>
2. 6 No. of any other stakeholder and community representatives	<input type="text" value="02"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="01"/>
2.8 No. of other External Experts	<input type="text" value="02"/>
2.9 Total No. of members	<input type="text" value="19"/>
2.10 No. of IQAC meetings held	<input type="text" value="12"/>

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

1. Motivational staffs' & students' to cleanliness Campus.
2. Motivational Seminar conducted for the staff before the start of the Academic year.
3. Motivating the Faculty members to apply for Minor & Major research projects.
4. Motivating the Faculty members & Staffs to participate in Seminars, Workshops, Publish papers, Journal and apply for Minor & Major research projects.
5. Motivating students to participate in Seminars, Workshops, Various Cultural activities, Games & Sports.
6. Strengthening the laboratories
7. Strengthening the Library
8. Motivating students to take part of Social awareness programs.
9. Promoting Cultural activities.
10. Conducting regular internal audit.
11. Promoting religious harmony through Inter- Faith Forum.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
<ol style="list-style-type: none">1. Monthly seminar in all Departments.2. All UG & PG Departments to get IT equipments like Computer, Printer, Scanner, LCD projector and along with Wi-Fi connectivity.3. Lesson & Lecture plan and progress report.	<ol style="list-style-type: none">1. Successfully carried out in majority of the Departments.2. Most of the Departments are equipped with the IT equipments and NMEICT net work connectivity.3. Lesson & Lecture plan and progress report was maintained and supervised by the principal.

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body

Yes No

Management Syndicate Any other body

Provide the details of the action taken

Management approved the Plan of Action for the next year and committed possible resources and support for its implementation.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
Ph.D				
PG	13	Nil	Nil	Nil
UG	16	Nil	2	Nil
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	29	Nil	2	Nil

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	13 (PG) + 16 (UG)
Trimester	Nil
Annual	Nil

1.3 Feedback from stakeholders*

(On all aspects)

Alumni Parents Employers Students

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The revision of regulation and syllabi is done by the University. The College follows Choice Based Credit System (CBCS) and also follows the CBCS regulation adopted by the university. Exercising the flexibilities in the CBCS pattern some new choices for the Skill Enhancement Course (SEC) has been offered to the students of this college.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
44	30	13	Nil	01

2.2 No. of permanent faculty with Ph.D.

34

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
			01						01

2.4 No. of Guest and Visiting faculty and Temporary faculty

08	00	00
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2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended			
Presented papers			
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

The vast use of ICT has been incorporated in the Teaching and Learning at this College. A newly set-up Computer Facility Centre funded by RUSA has supported both the teachers and students in developing their ICT skill. Use of smart-boards, power-point presentations, interactive sessions etc. has been further encouraged and adopted. Seminars, workshops, guest lectures, group discussions, panel discussions etc. has added lots of value in the teaching-learning process. The campus has become completely Wi-Fi enabled and teachers and students have been guided to various teaching-learning resources available over the internet.

2.7 Total No. of actual teaching days during this academic year

215

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Internal Assessment Examination

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

Nil

Nil

Nil

2.10 Average percentage of attendance of students

75%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
UG						
English	101		13.87	83.17		97.04
Hindi	84		5.96	73.81		79.77
Urdu	6		66.67	33.33		100
History	262		4.97	83.59		88.56
Political Science	175		2.86	84		86.86
Economics	78		15.39	83.34		98.73
Philosophy	1		Nil	100		100
Psychology	18		5.56	61.12		66.68
General	68		Nil	19.12	33.83	52.95
Physics	284	1.41	57.75	18.31		76.06
Chemistry	131		31.30	46.57		77.87
Math	215	7.91	49.31	40.94		90.25
Botany	12		33.34	66.66		100
Zoology	29	3.45	100			100
Geology	10		70	30		100
General	7		Nil	28.58	14.29	42.87
Commerce	808	0.25	49.63	49.14		98.77
General	90		2.23	73.34	18.89	94.46
Self Finance						
Bio-Tech	13	23.08	92.30	7.70		100
Env.Sc.	7		100			100
PG						
English	63	Nil	92.07	1.59		93.66
Hindi	91	3.30	85.72			85.72
Bengali	11	36.37	100			100
History	143	3.50	89.52			89.52
Political Science	99	8.09	100			100
Economics	67	5.97	82.09			82.09
Psychology	48	20.84	68.75			68.75
Physics	45	73.34	95.56			95.56
Chemistry	32	34.38	87.50			87.50
Math	94	69.15	85.11			85.11
Botany	26	80.77	96.16			96.16
Zoology	46	63.05	89.14			89.14
Commerce	117	65.82	91.46			91.46

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

The highest quality of Teaching & Learning is ensured by IQAC. Several evolution in the Teaching-Learning process, for instance use of ICT, are the outcome of decisions taken by the IQAC. It facilitate research and faculty development and make periodic assessment of learning outcomes through feedbacks taken from the students. IQAC also ensures the best use of existing resources for any course. The Academic calendar and the time table of different programme are scrutinized by IQAC in regular interval.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	19	51	Nil	10
Technical Staff	Nil	Nil	Nil	03

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Motivated faculty members to carry out Research work, Orientation Programme and Workshop.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.4 Details on research publications

	International	National	Others
Peer Review Journals			
Non-Peer Review Journals			
e-Journals			
Conference proceedings			

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	Nil	Nil	Nil	Nil	Nil
Sponsoring agencies	Nil	Nil	Nil	Nil	Nil

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
Nil	Nil	Nil	Nil	Nil	Nil	Nil

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level	<input type="text" value="Nil"/>	State level	<input type="text" value="Nil"/>
National level	<input type="text" value="Nil"/>	International level	<input type="text" value="Nil"/>

3.24 No. of Awards won in NCC:

University level	<input type="text" value="Nil"/>	State level	<input type="text" value="12"/>
National level	<input type="text" value="10"/>	International level	<input type="text" value="Nil"/>

3.25 No. of Extension activities organized

University forum	<input type="text"/>	College forum	<input type="text" value="Y"/>		
NCC	<input type="text" value="Y"/>	NSS	<input type="text" value="Y"/>	Any other	<input type="text" value="Y"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Adopting nearby villages and conducting cleanliness and educational drives by four NSS wings active at the College.
- Awareness drives in society about education, health, electoral processes etc.
- Cleanliness drive in the locality.
- Blood donations camps at the College.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	11 Acre			11 Acre
Class rooms	16			16
Laboratories	06			06
Seminar Halls	01	Nil		01
No. of important equipments purchased (\geq 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				

4.2 Computerization of administration and library

- Bar Coding of Books, Journal, Magazine have been done.
- “Library Software” is being used for the digitalization of the library.
- Digital library e-sources are available.
- Student life-cycle data are being computerized.
- POS terminals have been established for admission and examination fee collection.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	1664		2052	6,52,000.00	3716	6,52,000.00
Reference Books	4580				4580	
e-Books						
Journals	86		80	3,000.00	164	3,000.00
e-Journals						
Digital Database						
CD & Video						
Others (specify)	Encyclopaedia (2 Sets)					

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	41	02	YES,	01	01	01	05	
Added	5					01	04	
Total	46	02		01	01	02	09	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology Up-gradation (Networking, e-Governance etc.)

Wi-Fi (Internet connectivity) is provided to the students in the form of a centre where the students can log on to the internet to work on the assignments or project assigned to them by the faculty.

Each department is provided with a computer system along with Wi-Fi connectivity (Internet connection) for the teaching staff to update their knowledge.

4.6 Amount spent on maintenance in lakhs :

- i) ICT
 - ii) Campus Infrastructure and facilities
 - iii) Equipments
 - iv) Others
- Total :**

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Organising programmes to inculcate scientific approach and moral values in students.
- Conduction of Seminars and other innovative programmes.
- Focussing on the skill development of students.
- Organising various cultural events for encouraging students to take part in co-curricular activities

5.2 Efforts made by the institution for tracking the progression

Students' progress both academically and extracurricular activities. Academically, the students were tracked by the Internal Assessment (IA), mentoring, parent teacher meet etc. In sports, athletic were conducted to select the students for representing the College, University. The College Cultural program "JHOOMAR" was conducted with the aim of providing a platform to the students to showcase their innate talents.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
6187	2860	Nil	Nil

(b) No. of students outside the state

572

(c) No. of international students

Nil

Men	No	%	Women	No	%

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
3050	869	437	3718	11	8085	3652	928	542	3906	19	9047

Demand ratio 75%

Dropout % 1%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

PG IV Semester & Final Year UG students were given special coaching (REMEDIAL CLASSES & ENGLISH LANGUAGE LAB) for communication skills to enable them to face the interviews boldly.

No. of students beneficiaries

568

5.5 No. of students qualified in these examinations

NET	15	SET/SLET	10	GATE	02	CAT	Nil
IAS/IPS etc	Nil	State PSC	03	UPSC	01	Others	55

5.6 Details of student counselling and career guidance

The College has a Counselling Cell which helps the students to speak about their problem with their mentors. The mentor member helps to keep a close watch on the students so as to identify those with problems. Counselling sessions are arranged and psychologists are available for helping those with a problem. The College also has a very active placement cell which organizes sessions on career guidance as well as helps in the on Campus placement. The college around 10% placement record with some of the best in the country, namely, **Adani Brother, Rogzar Mela Mahindra Group, Bajaj Allianz, Bhilwara Technologies, C Core Techno solution Pvt Ltd. Edge Telecom, Godrej India, Just Dial Magnus International Ltd. Maruti Prerna Group Reliance Retail, SBI Card, Sparsh Innovation Pvt. Ltd. Star Health Insurance, Swati Managements Services Pvt. Ltd., Tata Bss, Team Lease Aegis Ltd. Spatial Geotech Pvt. Ltd. Vodafone and etc.**

No. of students benefitted

573

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
21	4575	561	678

5.8 Details of gender sensitization programmes

Under the aegis of the College Women’s Cell, various programmes are conducted with gender sensitization in mind. While self defence training to girl students, moulding the student community to respect women, an attempt is made to foster mutual respect and a healthy environment for peaceful co-existence of both boys and girls.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals/awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government	1776	
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/University level National level International level

Exhibition: State/University level National level International level

5.12 No. of social initiatives undertaken by the students

85

5.13 Major grievances of students (if any) redressed:

1. Lab facility for student.
2. Centralized Library for students.
3. Common Room for Boys & Girls

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Our Vision:

“Quality enhancement in all spheres of life encompassing social values, scientific interests, patriotism, leadership quality and overall concern for the world leading to the formation of just and equitable Human Civilization.”

Our Mission:

- To ensure qualitative education.
- To promote higher standard of excellence in Teaching and Research.
- To promote the ethics of higher education for empowerment of rural youth and neighboring areas.
- To make the education as the grooming of entire being, so that they can contribute to overall growth and progress of society, nation and mankind at large.

6.2 Does the Institution has a management Information System

The management uses the “Library Software” for library, all the Books, Journal, Magazine were entered into the software and along with bar-coded. Staff information regarding meetings, notices, etc is given to the staff through mails, Social sites such as Whtasapp, Instagram, Messenger, Twitter & College website notice board. Administration was computerized by POS machine which was used for student’s for Admission, Registration, Examination Form filling Fees, Certificates, & etc.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Effective implementation of the curriculum is one of the top priorities of our college and the action taken to ensure this includes:

- The classes at college are run as per Master Routines prepared separately for Arts, Science and Commerce faculties. To maximize the availability of classrooms the classes of Commerce faculty are run in the morning.
- Semester system with three internal tests in each semester has been implemented at the PG level as well as UG level.
- Our college running UGC sponsored Remedial Classes to support students lagging behind.
- PPTs for important topics were prepared and used for effective teaching by lecturers.
- Audio Visual devices and internet facilities is made available to the students.
- English Language Lab has been established in the campus to enhance the skill of communication of the students.

6.3.2 Teaching and Learning

The faculties at the college are regularly sent for various Orientation Programs, Refresher Courses, Faculty Improvement Programs and Special Summer and winter classes throughout India.

- Our college is a member of the INFLIBNET, and faculties and students are using the vast resources available there to improve the quality of teaching and research.
- The University and College encourage and support the Lecture series, Seminars organized by almost all the departments, which are very effective in improving the teaching practices and enhancing the quality of curriculum.

6.3.3 Examination and Evaluation

It was decided by the University one final Examination and three Internal Assessments in one semester in both UG as well as PG.

6.3.4 Research and Development

Teachers are advised to apply for Minor/Major Research Projects.

6.3.5 Library, ICT and physical infrastructure / instrumentation

The college has a well equipped Central Library, in which there is a highly collection of Text books, Reference books on various subjects as well as Journals. We issue books to the students as their requirement and also provide reading room facility to them. The college also has Departmental Libraries for Post-Graduate students and teachers of different Departments, in which there is a good collection of Text books and Reference books, Journal.

6.3.6 Human Resource Management

Administration is monitored by HRMS (Human Resource Management).

6.3.7 Faculty and Staff recruitment

Faculty & Staff recruitment is done as per University guidelines by the University website (notice board) News paper advertisement & etc, followed by an interview by the recruitment committee comprising of University nominee, Subject experts, and members of management bodies.

6.3.8 Industry Interaction / Collaboration

The institute has active collaborations with academic institutions like Indian School of Mines (ISM) Dhanbad, Central Institute of Mining and Fuel Research (CIMFR) Dhanbad (CSIR-laboratory), BIT Sindri, P.M.C.H. Dhanbad, which is leading Engineering College of the State, Birsa Agriculture University Ranchi, Baliapur and etc.

- Our industrial collaboration are with Bharat Cooking Coal Limited (BCCL) and Steel Authority of India (SAIL), TISCO, Jamshedpur etc.

6.3.9 Admission of Students

Degree:

Online applications for admission in the Degree courses are invited as soon as the results of Intermediate level come out. All the applications received at our University are arranged subject-wise and sent to the respective departments of the University, which prepares a selection list based on merit and reservation policy and sends it to the College. The concerned departments at the College make final recommendations for admission after personal interview of students and counseling with their parents.

Post Graduate:-

Online applications for admission in the Post-Graduate courses are invited as soon as the results of Degree level come out. All the applications received at our University are arranged subject-wise and sent to the respective departments of the University, which prepares a selection list based on merit and reservation policy and sends it to the College. The concerned departments at the College make final recommendations for admission after personal interview of students and counseling with their parents.

Self Financed Courses:

In professional degree courses like Bio-Technology and Environmental Science, admission process comprises a written test followed by personal interview. A selection list gets prepared as per the existing reservation policy.

6.4 Welfare schemes for

Teaching	P.K. Roy Memorial College, Staff Welfare association
Non teaching	
Students	Student Union of P.K. Roy Memorial College, Dhanbad

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done

Yes

No

 N

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	No	No	No
Administrative	No	No	No	No

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Reforming examinations to ensure reliability, stability and objectivity with transparency has been on the top agenda of the University for last 14 to 15 years. The University has a Standing Committee on Examination Reforms which meets periodically to review the Examination System in its minute details.

Today the University follows semester system both UG & PG courses and comprehensive Internal Assessment as an integral part of its system for formative and summative evaluation and certification of student's performance.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

The University inspects the College and evaluates its functioning to extend the autonomy status.

6.11 Activities and support from the Alumni Association

Meeting of the Alumni association is conducted every midyear

6.12 Activities and support from the Parent – Teacher Association

A Parent Teacher Association (PTA) whose goal is to bring together the interests of the parents and the Institution to support student achievement. PTAs normally meet as per the requirement of the Institution Departmental Head. Through PTA initiatives and activities, parents work with the faculty to enhance the Institution environment and improve student achievement.

Support and organize institution wide events

- Provide a forum to discuss issues of importance to parents and teachers
- Provide the volunteers and the organization needed to support Institution assignment.
- Conduct fundraising for Institution activities.
- Assist with special Institution assignment development, landscaping or community outreach.

6.13 Development programmes for support staff

As a manager, it is your responsibility to get the best out of your staff so that your team functions at its full potential.

This course will pinpoint the skills you need to understand and manage staff performance and focus on the University policies.

PPT and group discussion will be used to highlight key points and activities will give you an opportunity to practise in a safe and supportive environment.

Aims

- to understand your responsibilities in performance
- to know how and why to set goals.
- to know how to use delegation and coaching to motivate and develop individuals
- to be able to give feedback constructively
- to have an overview of relevant University policies on induction, probation, capability and staff review and development.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Saplings were planted where ever necessary part in the campus of the college. Efforts were taken to make the campus paper, plastic & garbage free with the help of the NCC,NSS & Other volunteers students.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Use of ICT in teaching & learning processes.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Plan of action carried out smoothly for both UG, PG & Self - Financed courses.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

BEST PRACTICE-I

With a view to Quality improvement as the objective of the Institution. The college is making all out efforts to meet the aims and objectives which will enhance the employability of the students.

For promoting community linkage as well as social responsibility the practice of extension activity for students have made a indelible in print for the all round development of the students.

BEST PRACTICE-II

The another best practice namely Career Counseling and Skill Development is one of the best contributions of the college to improve the quality of the students in the employment market. Courses like Bio- Technology & Environmental Science in Degree level have contributed a lot for all round the development of the students.

A part from all these practices the best practices which our college started are:

- i) Extension Activity for students.
- ii) Career Counseling & skill Development

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

Saplings were planted where ever necessary part in the campus of the college. Efforts were taken to make the campus paper, plastic & garbage free with the help of the NCC & NSS students.

7.5 Whether environmental audit was conducted? Yes No

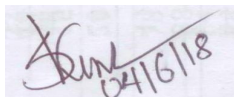
7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Disciplined and receptive students, dedicated Faculty members & Non-Teaching Staff.

8. Plans of institution for next year

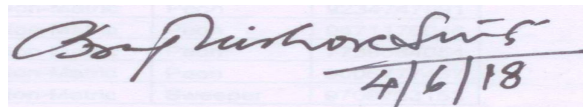
- Increase in admission in UG & PG Department as per Govt. norms.
- Increase in the student participation in Placement Cell.
- Motivate the student for participation in Sports & Cultural Activities
- Organizing of International & National seminar in all the UG & PG Departments.
- Inviting more organization for campus placement.

Name DR. S.K. SINHA



Signature of the Coordinator, IQAC

Name DR. B.K. SINHA



Signature of the Chairperson, IQAC

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission
